The Town of Bruderheim
Box 280
Bruderheim, AB
T0B 0S0

Town of Bruderheim Investment Program – Application – Part A
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INTRODUCTION

The Town of Bruderheim Community Investment Program (BCIP) provides funds that support community projects or events that benefit the Town and its residents. These funds will be distributed using the approved criteria as outlined in policy #70, Town of Bruderheim Community Investment Program Funds. http://www.bruderheim.ca

ELIGIBILITY

To apply for the BCIP funds, application must be a registered non-profit or a registered charity, or a group of individuals based in the Town of Bruderheim.

HOW TO APPLY

- Read the Town of Bruderheim Investment Program funds policy.
- Fill out the application
- Attach a letter of request detailing the intended use of funding.
- Return the completed application with supporting documentation to the Town of Bruderheim in one of three ways.

Mail in address: **Drop off address:**

Town of Bruderheim   5017 Queen Street
Box 280   Bruderheim
Bruderheim, Alberta
T0B 0S0

Scan and email

- If additional information about your application is required, you will be contacted by the Town of Bruderheim.
- The Town of Bruderheim will notify you on the status of your request.
- If you group is funded, it is mandatory to complete the BCIP final report from <u>within three months of the completion of the event or project.</u> Failure to do so will prohibit your group from future BCIP funding.
- All information you provide will become part of the public record.

Public Acknowledgement

The Town of Bruderheim must be given recognition for its funding support in all publicity. The Town's visual identity guidelines must be followed at all times. The Town logo and other promotional materials are available and must be requested by calling the Town office at 780-796-3731.

CONTACT US

If you have any questions or need assistance, please call the Town of Bruderheim at 780-796-3731

Collection and use of personal information

Personal information is collected under the authority of section 33(c) of the *Freedom of Information* and Protection of Privacy Act and will be used for the purpose of managing and administering the Town of Bruderheim Community Investment Program Funds. If you have any questions regarding the collection, use or disclosure of this information, contact the FOIP Co-ordinator at the Town Office, 780-796-3731.

Organization name _____

Organization address _____   _____
                                          Box#   Civic address

   __Bruderheim_____   Province ___Alberta_____   Postal Code ___T0B 0S0____

Contact person _____

Telephone _____   Email address _____

What is the nature of your group?
  ☐   Ad Hoc group of citizens
  ☐   Group of citizens who meet regularly
  ☐   Registered society
  ☐   Non-profit group
  ☐   Registered charity

If your group is registered, what is the date of incorporation? _____

Incorporation # _____

What is the date of your most recent Annual Return? (for the Province's Corporate Registry) _____

Name of Event/Project _____

Project Type   ☐ Event   ☐ Project   Date of Event (if applicable) _____

What is the total amount requested from BCIP? $ _____

Describe your event or project (Please use your letter for this section)

  • Provide as much detail as possible to give a clear idea of what your event/project will include.
  • Are there any other Town of Bruderheim groups that will contribute to the event/project? If so, please give a brief overview of their contribution.
  • How will the grant funding be used?
  • How many individuals will participate and directly benefit from your event or project?
  • How many volunteer hours will be contributed **specifically** for this event or project?
  • Who will be served by your event or project?
  • Is the event/project available to all Town of Bruderheim residents? Please provide details.
  • Are there physical or financial barriers that would prevent anyone from participating in the event or project?
  • If you are doing a project, please describe who will benefit.
  • How will you promote your event or project to participants and/or the public? How will you engage the community in your event or project?

Town of Bruderheim Strategic Goals
Please indicate which of the 12 strategic goals your project or event supports. Choose all that apply and supply a brief explanation:

  1. Strategically manage, invest and plan for sustainable municipal infrastructure.
  2. Increase and diversify the petrochemical business.
  3. Increase public involvement and communicate with the community on issues affecting the Town's future.
  4. Advance the community's interests by developing and maintaining strong relationships with our neighbouring municipalities and civic organizations to ensure long-term prosperity.
  5. Increase and diversity agricultural business and technologies.
  6. Promote the Town of Bruderheim locally, nationally and internationally as a place that is open for a wide range of diverse business and investment.

7. Build strong neighbourhoods/communities to support the diverse needs of our residents.
8. Provide a climate of safety for individuals in homes, neighbourhoods and public places.
9. Improve the efficiency of resource usage; minimize the volume of waste and its impact on the economy.
10. Conserve representative ecosystems.
11. Facilities and activities are available, accessible and used by residents..
12. Define and strengthen the community's identity and heritage.

Learn more about the Town Strategic Plan here: http://www.bruderheim.ca

If you are hosting an event, please indicate who can participate:
- ☐ Anyone can attend for free
- ☐ Anyone can attend for a fee
- ☐ Only members can participate but membership is free
- ☐ Only members can participate and there is a fee for membership
- ☐ Closed group (no ability to join)

How much money are you seeking from the Bruderheim Community Investment Program? $_____
(Please include this number in the revenue section below.)

Does any portion of your annual operating budget come from the Town?   Yes ☐   No ☐

Do you receive additional assistance from the County, financial or otherwise   Yes ☐   No ☐

Be as specific as possible _____

I certify that the information provided on this application form is correct, to the best of my knowledge.

_____   _____
Print name   Signature

_____   _____
Title   Date

Before you submit, confirm that you have completed these steps
- ☐ Ensure that your project/event conforms to Policy # 70
- ☐ Application form
- ☐ Letter of Request
- ☐ Budget Sheet completed in its entirety.