



2025

User Fees and Charges

Schedule A Bylaw 11-2024

DESCRIPTION	GST	UNIT OF MEASURE	FEE	EFFECTIVE
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*Fees and Charges exclude GST. Where Taxable GST is Charged

CORPORATE SERVICES

ASSESSMENT AND TAX

Tax Penalties

**Property Tax Penalties shall form part of the total outstanding balance due and will be applied to the total outstanding balance on the dates as specified in Bylaw 14-2020, Impose Late Penalties on Unpaid Taxes and Tax Arrears*

Other Fees

Property Assessment and Tax Search	E	Per item	\$30.00	January 1
Tax/Assessment Certificate	E	Per certificate	\$60.00	January 1
Reproduction Prior Year/Years Assessment and Property Tax Notices	T	Per item	\$5.00	January 1
Reproduction Current year Assessment/Tax notices after July 1st	T	Per item	\$5.00	January 1
Tax Account History	E	Per roll number	\$50.00	January 1
Credit Card Fees	E	Per payment	2.5% of total payment	January 1

Tax Recovery

(Div.8 and 8.1 MGA (Municipal Government Act))

Registration of Tax Recovery Notification	E	Per roll number	As per contract	June
Registration of Tax Recovery Lien	E	Per roll number	As per contract	June
Properties Advertised for Public Auction	E	Per roll number	As per contract	June
Reserve Bids prepared	E	Per roll number	\$300.00	January 1

GOODS AND SERVICES

Freedom of Information and Protection of Privacy (FOIP) Act Fees

**Fees are determined by Provincial Legislation.
 If the total cost of processing a FOIP request is more than \$150, a 50% deposit is required.*

FOIP Request	E	Per request	\$25.00	January 1
Preparing and Handling a Record for Disclosure	E	Per 15 minutes	\$6.75	January 1
Searching, Locating, Retrieving and Copying a Record	E	Per 15 minutes	\$6.75	January 1
Supervising the Examination of a Record	E	Per 15 minutes	\$6.75	January 1
Commissioner for Oaths	E	Per document	N/C	January 1

Miscellaneous

Photocopies	T	Per copy	\$0.40	January 1
Photocopies (Local Clubs and Groups)	E	Per copy	\$0.30	January 1
Faxes	T	Per page	\$1.00	January 1

Corporate Finance

Returned Items* <i>Includes stop payments, non-sufficient funds, closed/frozen bank accounts and Bruderheim Electronic Payment Plan payments</i>	E	Per item	\$ 50.00	January 1
Accounts Receivable Penalty	E	Per month	2%	January 1

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INFRASTRUCTURE SERVICES				
TRANSPORTATION				
Equipment Rate (Mutual Aid or Emergent Situations) <i>Equipment hourly rates charged will be based on the most current edition of the Alberta Roadbuilders & Heavy Construction Association (ARHCA) Equipment Rental Rate Guide.</i>	T	Per hour	ARHCA Rates	January 1
Manpower Rate (Mutual Aid or Emergent Situations) <i>Employee only</i> <i>Supervisor only</i>	T	Per hour Per hour	\$65.00 \$85.00	June
Requested Curb Modifications <i>Direct cost, plus 15% indirect cost</i>	T	Per lineal metre	Direct Cost, plus 15%	January 1
Grass Cutting Services - Mowing	T	Per hour	\$75.00	January 1
Grass Cutting Services – Weed Whipping	T	Per hour	\$50.00	January 1
Snow Clearing (Mutual Aid or Emergent Situations)	T	Per hour	\$300.00	January 1
Community Sign Boards <i>Private Advertising</i>	T	Per week	\$20.00	January 1
Road Permits/Agreements <i>Field inspection or escort</i>	E	Per hour	\$70.00	January 1
Tender Application Packages	E	Per application	\$30.00	January 1
OTHER PERMITS				
Special Roadway Event	E	Per application	\$75.00	January 1
Fire Pit Permits	E	Per application	As per Lamont County Fes and Charges	

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UTILITIES				
Utility Fees - Water Service Fees				
Connection to Main:				
- Water Connection Permit (includes cost of meter):				
5/8" Meter	E	Each	\$650.00	January 1
3/4" to 1" Meter	E	Each	\$1,025.00	January 1
Greater 1" Meter	E	Each	\$1,300.00	January 1
- Permit Deposit (Un-serviced lots)	E	Per permit	\$2,500.00	January 1
- Subdivision Development Water	E	Per hectare	\$525.00	January 1
(Construction Completion/Final Acceptance)	E	Per certificate	\$525.00	January 1
Account:				
- Utility Account Application	E	Each	\$30.00	January 1
Service Deposit:				
- Construction Water Account	E	Deposit per account	\$200.00	January 1
- Hydrant Water Account	E	Deposit per account	\$200.00	January 1
- Utility Bill Reprint other than current month	E	Per bill	\$5.00	January 1
- Water Disconnect/Reconnect	E	Per appointment	\$60.00	January 1
Water - Meter and Curb Stop:				
Meter Installation Fee (Labour):				
- 5/8" Meter	E	Per meter	\$53.00	January 1
- 3/4" to 1" Meter	E	Per meter	\$161.00	January 1
- Greater 1" Meter	E	Per meter	\$261.00	January 1
- Damaged Meter	E	Minimum charge	650.00	January 1
- Meter Bench Test Deposit	E	Per test	\$180.00	January 1
- Damaged Curb Stop	E	Minimum charge	\$522.00	January 1
Surcharge Fees: *				
<i>* Applied in addition to any other Fees and Charges.</i>				
- After Hours Water Disconnect / Reconnect **	E	Per appointment	\$190.00	January 1
- After Hours Meter Installation **	E	Per appointment	\$380.00	January 1
<i>Monday to Friday, 8:00am to 4pm reconnect must be within 3 hours of disconnect.</i>				
- Missed Appointment/ Site Not Ready for Meter ***	E	Per appointment	\$210.00	January 1
<i>***Missed appointments may result in immediate disconnection of water.</i>				
Utility Fees - Sewer Service Fees				
Connection to Main:				
- Sewer Connection Permit	E	Each	\$350.00	January 1
Sewer - Sewer Lateral Preventative Maintenance				
- Basic Service	E	Each	\$250.00	January 1

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- Video	E	Per appointment	\$108.00	January 1
- Auger	E	Per appointment	\$108.00	January 1
- Chemical Treatment	E	Per appointment	\$108.00	January 1
- Emergency Service, Sewer Back Up	E	Per appointment	\$108.00	January 1
Utility Fees - Water Rates				
Fixed Rate:				
- Multi-Unit Residential - Common Meter	E	Per unit, per month	\$5.64	January 1
- (5/8") Meter	E	Per month	\$20.64	January 1
- (3/4") Meter	E	Per month	\$24.67	January 1
- (1") Meter	E	Per month	\$27.87	January 1
- (1.5" to 2") Meter	E	Per month	\$63.46	January 1
- (2.5" to 3") Meter	E	Per month	\$122.79	January 1
- (4") Meter	E	Per month	\$190.85	January 1
- (6" to 8") Meter	E	Per month	\$428.17	January 1
- Construction - Residential up to 3 units	E	Per unit, per month	\$75.00	January 1
- Construction - Non-Residential, Residential >3 units	E	Per month	\$250.00	January 1
- Temporary Discontinued Service (Maintenance Fee)	E	Flat fee per application Per month of discontinuance	\$250.00 \$25.00	January 1
Consumption Rate:				
- Water - Metered Account	E	Cubic metre	\$3.34	January 1
- Bulk Water - Account	E	Cubic metre	\$5.00	January 1
- Bulk Water - Hydrant	E	Cubic metre	\$5.50	January 1
Utility Fees - Sewer Rates				
Fixed Rate:				
- Individually Metered Account	E	Per month	\$7.60	January 1
- Multi-Unit Residential - Common Meter	E	Per unit, per month	\$7.60	January 1
Consumption Charge	E	Per cubic metre of 100% water consumption	\$1.55	January 1
Utility Fees - Solid Waste Rates				
Fixed Rate:				
- Replacement Fee for Lost or Stolen Cart	E	Per occurrence	\$100.00	January 1
- Residential Curbside Service (includes 1 waste cart picked up weekly and 1 organics cart picked up weekly May 1 to November 30)	E	Per unit, per month	\$22.12	January 1
- Multi-Unit Residential Front-load Service	E	Per unit, per month	\$22.12	January 1

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*Fees and Charges exclude GST. Where Taxable GST is Charged				
- Multi-Unit Residential Curbside Service (includes 1 waste cart per unit)	E	Per unit, per month	\$22.12	January 1
- Commercial / Industrial / Institutional Front-load Service:	E			January 1
Solid Waste Bin – 2 yard		Per bin, per month	\$49.27	
Solid Waste Bin – 4 yard		Per bin, per month	\$69.88	
Solid Waste Bin – 6 yard		Per bin, per month	\$90.49	
Solid Waste Bin – 8 yard		Per bin, per month	\$108.24	
- Commercial / Industrial Curbside Service (includes 1 waste cart per unit)	E	Per unit, per month	\$22.12	January 1
- Institutional (Church or School) Curbside Service (includes 1 waste cart per unit)	E	Per unit, per month	\$22.12	January 1
Additional Waste Cart:				
- Collection & Disposal	E	Per unit, per month	\$20.00	January 1
- Cart Delivery – Additional cart, or Removal of cart	E	Per delivery	\$25.00	June
- Cart Delivery – Lost, Stolen or Damaged	E	Per delivery	\$100.00	January 1
Solid Waste Bin:				
-Solid Waste Bin – 2 yard - GFL	E	Per bin, per month	As per contract	January 1
-Solid Waste Bin – 4 yard - GFL	E	Per bin, per month	As per contract	January 1
-Solid Waste Bin – 6 yard - GFL	E	Per bin, per month	As per contract	January 1
-Solid Waste Bin – 8 yard #001 - GFL	E	Per bin, per month	As per contract	January 1
-Solid Waste Bin – 8 yard #002 - GFL	E	Per bin, per month	As per contract	January 1
-Locking Mechanism	E	Per lock, per month	As per contract	January 1
Utility Fees – Recycling Rates				
Fixed Rate:				
- Residential Curbside Service (includes 1 recycling cart picked up weekly)	E	Per unit, per month	\$4.60	January 1
- Residential (over 65 years) Curbside Service (includes 1 recycling cart picked up weekly)	E	Per unit, per month	N/C	January 1
- Multi-Unit Residential Front-load Service	E	Per unit, per month	\$4.60	January 1
- Multi-Unit Residential Curbside Service (includes 1 recycling cart)	E	Per unit, per month	\$4.60	January 1

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- Commercial/Industrial Front-load Service	E	Per bin, per month	\$4.60	January 1
- Commercial/ Industrial Curbside Service (includes 1 recycling cart)	E	Per unit, per month	\$4.60	January 1
- Institutional (Church or School) Front-load Service	E	Per bin, per month	\$4.60	January 1
- Institutional (Church or School) Curbside Service (includes 1 recycling cart)	E	Per unit, per month	\$4.60	January 1
Additional Recycling Charges:				
- Collection & Disposal	E	Per unit, per month	\$4.60	January 1
- Cart Delivery – Additional cart or removal of cart	E	Per delivery	\$25.00	January 1
- Cart Delivery – Lost, stolen, or damaged	E	Per delivery	\$100.00	January 1
Recycling Bin:				
-Recycling Bin 2 yard - GFL	E	Per bin, per month	As per contract	January 1
-Recycling Bin 4 yard - GFL	E	Per bin, per month	As per contract	January 1
-Recycling Bin 6 yard - GFL	E	Per bin, per month	As per contract	January 1
-Cardboard Bin - GFL	E	Per bin, per month	As per contract	January 1
-Locking Mechanism - GFL	E	Per lock, per month	As per contract	January 1
Utility Penalties and Outstanding Balance Fees				
Late Payment Penalty* <i>* On current only</i>	E	On balance outstanding after due date	5.00%	January 1
Disconnection Notice of Arrears Issued	E	Per notice	\$50.00	January 1
Administration Fee for (48 hr. notice) Disconnection due to Late Payment	E	Per disconnection	\$25.00	January 1
Service Reconnection due to Disconnect for Late Payment or Bylaw Contravention*	E	Per reconnection	\$79.00	January 1
Transaction Fee to Transfer Outstanding Balance from Utility Account to Property Tax Account* <i>* Outstanding balance must be paid in full.</i>	E	Per transfer	\$21.00	January 1

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PARKS				
<i>*20% discount for families that are displaced due to emergency incidents and require assistance.</i>				
Starlight Campground				
Un-Serviced	T	Per unit, per day Per unit, per week	\$18.00 \$105.00	January 1
Serviced: power, water	T	Per unit, per day Per unit, per week	\$35.00 \$208.25	January 1
Fully Serviced: power, water, sewer (April 1 st – October 31 st)	T	Per unit, per day Per unit, per week	\$37.00 \$220.15	January 1
Serviced: power – (November 1 st – March 31 st)	T	Per unit, per day Per unit, per week	\$32.00 \$190.40	January 1
Ball Diamonds				
Tournament Fee	T	per day per weekend (Friday – Sunday)	\$100.00 \$200.00	January 1
Minor Ball League	T	per season	\$300.00	January 1
Adult Ball League	T	per team, per season	\$100.00	January 1
Agriculture Grounds				
Special Event Fee		per day per weekend (Friday – Sunday)	\$100.00 \$200.00	January 1
Gazebo				
Private Function	T	per hour per day (maximum 8 hours)	\$25.00 \$60.00	January 1

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*Fees and Charges exclude GST. Where Taxable GST is Charged				
FACILITIES				
Facility Rental Fees				
* Day rate is a maximum of 10 hours. Renters are expected to self- clean and setup/takedown.				
Damage Deposit - Refundable if No Damage	E		Equal to rental fee or \$500.00 whichever is least	January 1
Facility Key Deposit – Refundable upon return of key	E		\$50.00	January 1
Extra Cleaning or Damage	T		At Cost	January 1
Additional Cleaning/ Setup/Takedown upon request	T	per hour	\$100.00	January 1
Karol Maschmeyer Arena				
Overflow Camping - no services* * Karol Maschmeyer Arena Parking Lot	T	per unit, per day	\$10.00	January 1
Karol Maschmeyer Arena - Main Floor				
Shinny Hockey /Public Skating (Youth, Adult)	T	per session	N/C	January 1
Minor Users	T	per hour	\$135.00	January 1
Adult Users/ Private Parties	T	per hour	\$175.00	January 1
Off Season use (April 1 – September 1)	T	per hour	\$65.00	January 1
Non-Profit Off-Season use (April 1 – September 1)	T	per hour	\$45.00	January 1
Rink Board Advertising	T	Annually	\$250.00	January 1
Zamboni Advertising	T	Annually	\$500.00	January 1
Karol Maschmeyer Arena – Hometown Heroes Room				
Local Clubs and Groups	T	Per hour Per day	\$15.00 \$75.00	January 1
Corporate / Private / Government	T	Per hour Per day	\$30.00 \$150.00	January 1
Karol Maschmeyer Arena - Youth Centre				
Local Clubs and Groups	T	Per hour Per day	\$10.00 \$45.00	January 1
Corporate / Private / Government	T	Per hour Per day	\$20.00 \$90.00	January 1

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DESCRIPTION	GST	UNIT OF MEASURE	FEE	EFFECTIVE
Bruderheim Memorial Community Hall				
Private Function – Self Clean-Up/ Setup	T	Up to a maximum of four hours Per day	\$200.00 \$400.00	January 1
Event Preparation/Decorating/Gift Opening* <i>* when rented in addition to full cost one day rental</i>	T	Per day	\$75.00	January 1
Funerals	T	Up to a maximum of four hours per day	\$100.00 \$150.00	January 1
Local Non-Profit groups and Youth Recreation	T	Up to a maximum of four hours per day	\$100.00 \$175.00	January 1
Corporate / Private / Government	T	Up to a maximum of four hours per day	\$100.00 \$200.00	January 1
Bruderheim Infinity Business Centre				
Office Rental (no cleaning services)	T	Per month, per office	\$400.00	January 1
Meeting Room (Non-Profit)	T	Per hour Per day	\$15.00 \$64.00	January 1
Meeting Room (Corporate, Private, Government)	T	Per hour Per day	\$30.00 \$120.00	January 1
Firehall Training Room				
Training Room (small) (Non-Profit) (Corporate, Private, Government)		Per day Per day	\$64.00 \$120.00	January 1
Training Room (large) (Non-Profit) (Corporate, Private, Government)		Per day Per day	\$100.00 \$200.00	January 1

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PLANNING & DEVELOPMENT

DESCRIPTION	GST	UNIT OF MEASURE	FEE	EFFECTIVE
Residential Development Permit Fees				
Single Detached Dwelling, including Modular Homes, Duplex and Semi-Detached	E	Per unit	\$150.00	January 1
Multi-Attached Dwelling - 3 units or more	E	Minimum permit fee PLUS	\$200.00	January 1
	E	Per unit	\$50.00	
Show Home	E	Per permit	\$200.00	January 1
Secondary Suite	E	Per permit	\$100.00	January 1
Variances	E	Per permit	\$250.00	January 1
Re-Submission of Plans - After Development Permit Approval	E	Per permit	\$200.00	January 1
Request for Development Permit Time Extension	E	Per permit	\$200.00	January 1
Accessory Building (detached garage, sheds, shops, etc.):				January 1
- Area between 10m ² to 33.5m ² (107.6ft ² to 360ft ²)	E	Per permit	\$100.00	January 1
- Area greater than 33.5m ² (360ft ²)	E	Per permit	\$200.00	January 1
Accessory Development – (fences, decks, above ground pool, etc.)	E	Per permit	\$75.00	January 1
Hot Tub / In Ground Swimming Pool	E	Per permit	\$100.00	January 1
Relocations and Mobile Homes	E	Per permit	\$100.00	January 1
Fireplace and Other Woodstove Installations (if not included in new construction)	E	Per permit	\$200.00	January 1
Addition	E	Per permit	\$100.00	January 1
Demolition	E	Per permit	\$155.00	January 1
Major Home Occupation – Requires Notification	E	Per permit	\$150.00	January 1
Minor Home Occupation	E	Per permit	\$60.00	January 1
Second Access	E	Per permit	\$100.00	January 1
Stripping and Grading	E	Per permit	\$150.00	January 1
Commercial, Industrial & Institutional Development Permit Fees				
New Building, Addition, Renovation or Development Permitted Use	E	Minimum permit fee PLUS	\$250.00	January 1
		Per square foot	\$ 0.12	
Permitted Use Only (no construction required)	E	Per permit	\$100.00	January 1
New Building, Addition, Renovation or Development Discretionary Use	E	Minimum permit fee PLUS	\$500.00	January 1
		Per square foot	\$ 0.12	
Discretionary Use Only (no construction required)	E	Per permit	\$250.00	January 1

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Variance	E	Per permit	\$200.00	January 1
Re-Submission of Plans – After Approval	E	Per permit	\$200.00	January 1
Request for Development Permit Time Extension	E	Per permit	\$200.00	January 1
Sign	E	Per permit per sign	\$100.00	January 1
Stripping and Grading	E	Per permit	\$300.00	January 1
Demolition	E	Per permit	\$200.00	January 1
Change of Use	E	Per permit	\$300.00	January 1
New Occupancy	E	Per permit	\$200.00	January 1
Accessory Building	E	Per permit	\$150.00	January 1
RV Storage	E	Per permit	\$150.00	January 1
Sidewalk Café Development Permit Application	E	Per permit	\$100.00	January 1
Annual Seasonal Developments (fruit stands, tree lots etc.)	E	Per permit	\$100.00	January 1
Permanent Signs	E	Per sign	\$100.00	January 1
Other Planning & Development Fees				
Compliance Certificate	E	Per property	\$200.00	January 1
Telecommunication Tower Request for Letter of Concurrence	E	Per request	\$500.00	January 1
Re-inspection Fee for Securities Release for Development Permit	E	Per request	\$130.00	January 1
Encroachment Agreement - on Town Property or Easement:	E	Per Agreement	\$400.00	January 1
Re-submission for Revisions Prior to Registration at Land Titles	E	Per re-submission	\$150.00	January 1
Caveat and Other Legal Instrument - Review / Update	E	Per legal instrument	Cost + 15%	January 1
File Search - Residential	E	Per request	\$100.00	January 1
File Search - Industrial, Commercial, Institutional	E	Per request	\$175.00	January 1
Outline Plan Review	E	Per application	\$1,100.00	January 1
Road Use Agreement	E	Per application	\$50.00	January 1
Road Damage Deposit	E	Per application	\$1,500.00	January 1
Lot Consolidation	E	Application	Costs + 15%	January 1
Customer Addressing Service	E	per lot or unit	\$60.00	January 1
Request for Address Change	E	per lot or unit	\$300.00	January 1
Bylaw and Statutory Plan Amendment Fees				
Municipal Development Plan Amendment	E	per application plus all 3 rd party expenses	\$1,000.00	January 1
Statutory Plan Amendment	E	per application plus all 3 rd party expenses	\$1,000.00	January 1

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Land Use Bylaw Amendment	E	per application plus all 3 rd party expenses	\$1,000.00	January 1
Road Closure	E	per application	\$1,000.00	January 1
Subdivision Fees				
Subdivision Application (Including Bareland and Conventional Condominium)	E	Minimum fee PLUS Per lot fee, plus 3 rd party costs	\$500.00 \$150.00	January 1
Endorsement of Plan of Subdivision (Including Bareland and Conventional Condominium) * <i>* Excluding reserve parcels or public utility lots</i>	E	Minimum fee PLUS Per lot fee, plus 3 rd party costs	\$200.00 \$75.00	January 1
Condominium Conversion	E	Per condominium unit, plus 3 rd party costs	\$50.00	January 1
Conditional Subdivision Approval Time Extension	E	Per request	\$250.00	January 1
Development Agreement	E	Per agreement plus any 3 rd party expenses	\$1,000.00	January 1
Development Agreement – Addendum to Existing Agreement	E	Per agreement plus 3 rd party costs	\$500.00	January 1
<i>Request for research of information—time to gather the information required shall be estimated by the CAO or designate. If copies are required, photocopy fees will be an additional. These charges must be received before such research being undertaken.</i>				
Subdivision and Development Appeal Board Fees				
Residential/ Non-Residential	E	Per appeal	As per Lamont County Regional SDAB Fees	January 1
Subdivision	E	Per appeal	As per Lamont County Regional SDAB Fees	January 1
Contravention of Land Use Bylaw Penalties				
Development Commencing Prior to Issuance of a Development Permit* <i>* Fee may be waived if complete application is received within 14 days.</i>	E	Per offence	Twice the original permit fee	January 1
Violation ticket	E	Per offence	\$250.00	January 1

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ECONOMIC DEVELOPMENT

Business License - Annual	E	Per license	\$30.00	January 1
Business License – less than 4 weeks	E	Per license	\$15.00	January 1

PROTECTIVE SERVICES

Dog Licenses*

**License fees may be waived for Certified Service Dogs; requires proof of registration.*

Dog License - New or Renewal				
- Neutered/Spayed Dog	E	Per dog per year	\$22.00	January 1
- Unaltered Dog	E	Per dog per year	\$32.00	January 1
Replacement of Lost Dog Tag	E	Per dog	\$5.00	January 1
Over Limit Dog Permit (3 or more – does not include tags)	E	Per year	\$25.00	January 1