

BYLAW NO 07-2024

OF THE TOWN OF BRUDERHEIM

(hereinafter referred to as "the Municipality")

IN THE PROVINCE OF ALBERTA TO AMEND BYLAW 09-2023

BEING A BYLAW OF THE TOWN OF BRUDERHEIM IN THE PROVINCE OF ALBERTA, FOR THE FEES AND CHARGES BYLAW OF THE TOWN OF BRUDERHEIM

WHEREAS the Municipal Government Act, SA 2000, Chapter M-26 (hereinafter referred to as "the Act"), as amended, provides that a Municipality may pass Bylaws for Municipal Purposes respecting services provided by the Municipality;

WHEREAS the Act provides for the establishment of Fees for Licenses, Permits and Approvals by Bylaw;

WHEREAS the Act provides for provision of municipal utility services subject to the terms, costs or charges established by Council;

WHEREAS the Act provides that a Municipality can provide copies of information on payment of a reasonable fee as established by bylaw;

NOW THEREFORE the Council of the Town of Bruderheim, in the Province of Alberta, enacts as follows:

1. Bylaw 09-2023 the Town of Bruderheim Fees and Charges Bylaw is hereby amended as follows;
 - a) The following Fees and Charges are inserted in ASSESSMENT AND TAX, under Other Fees
 - a. Credit Card Fees, per payment, 2.5% of total payment.
 - b) The following Fees and Charges are inserted in ASSESSMENT AND TAX, under Tax Recovery
 - a. Registration of Tax Recovery Notification, per Roll Number, as per contract
 - b. Registration of Tax Recovery Lien, per Roll Number, as per contract
 - c. Properties advertised for Public Auction, per Roll Number, as per contract.
 - c) The following Fees and Charges are removed from INFRASTRUCTURE, under Transportation
 - a. Manpower Rate, *Manpower will be billed at one and one-half (1 & 1/2) times the employee's basic rate, plus 25% (benefits, admin, training)*, Bruderheim 2024 Staff Salary Grid
 - d) The following Fees and Charges are inserted in INFRASTRUCTURE SERVICES, under Transportation
 - a. Manpower Rate, *Employee Only*, per hour, \$65
 - b. Manpower Rate, *Supervisor Only*, per hour, \$85
 - e) The following Fees and Charges are inserted in UTILITIES, under Utility Fees-Solid Waste Rates, Additional Waste Cart
 - a. Cart Delivery- Additional Cart, or Removal of Cart, per delivery, \$25.
 - b. Cart Delivery- Lost, Stolen or Damaged, per delivery, \$100.
 - c. Solid Waste Bin, 2 yard-GFL, per bin, per month, as per contract
 - d. Solid Waste Bin, 4 yard-GFL, per bin, per month, as per contract
 - e. Solid Waste Bin, 6 yard-GFL, per bin, per month, as per contract
 - f. Solid Waste Bin, 8 yard #001-GFL, per bin, per month, as per contract

- g. Solid Waste Bin, 8 yard #002- GFL, per bin, per month, as per contract
 - h. Locking Mechanism, per lock, per month, as per contract
- f) The following Fees and Charges are inserted in UTILITIES, under Utility Fees- Solid Waste Rates, Additional Recycling Charges
- a. Cart Delivery- Additional cart or removal of cart, per delivery, \$25
 - b. Recycling Bin 2 yard, GFL, per bin, per month, as per contract
 - c. Recycling Bin 4 yard, GFL, per bin, per month, as per contract
 - d. Recycling Bin 6 yard, GFL, per bin, per month, as per contract
 - e. Cardboard Bin, GFL, per bin, per month, as per contract
 - f. Locking Mechanism, GFL, per lock, per month, as per contract
- g) The following Fees and Charges are inserted in FACILITIES, under Karol Maschmeyer Arena, Main Floor
- a. Rink Board Advertising, Taxable, \$250 Annually
 - b. Zamboni Advertising, Taxable, \$500 Annually
- h) The following Fees and Charges are removed in FACILITIES, under Bruderheim Memorial Community Hall- Kitchen Only
- a. Non-Profit Groups, per day, \$75

2. That the Fees and Charges attached as Schedule "A" to this Bylaw represent the Fees, Rates and Charges applicable to the Municipal Services provided by the Town of Bruderheim.

This Bylaw comes into force and effect on 5th June 2024.

READ A FIRST TIME this 5th day of June 2024.

READ A SECOND TIME this 5th day of June 2024.

READ A THIRD AND FINAL TIME this 5th day of June ,2024.

ORIGINAL SIGNED
Mayor

ORIGINAL SIGNED
Chief Administrative Officer



2024

User Fees and Charges

Schedule A
Bylaw 09-2023 as
amended 07-2024

CORPORATE SERVICES

DESCRIPTION <i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>	GST Applicable <i>Taxable = T Exempt = E</i>	Unit of Measure	2024	Effective Date
ASSESSMENT AND TAX				
Tax Penalties <i>*Property Tax Penalties shall form part of the total outstanding balance due and will be applied to the total outstanding balance on the dates as specified in Bylaw 14-2020, Impose Late Penalties on Unpaid Taxes and Tax Arrears</i>				
Other Fees				
Property Assessment and Tax Search	E	Per item	\$15.00	January 1
Tax/Assessment Certificate	E	Per certificate	\$31.50	January 1
Reproduction Prior Year/Years Assessment and Property Tax Notices	T	Per item	\$5.00	January 1
Reproduction Current year Assessment/Tax notices after July 1st	T	Per item	\$5.00	June
Tax Account History	E	Per roll number	\$50.00	January 1
Credit Card Fees	E	Per payment	2.5% of total payment	June
Tax Recovery (Div.8 and 8.1 MGA (Municipal Government Act))				
Registration of Tax Recovery Notification	E	Per roll number	As per contract	June

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Registration of Tax Recovery Lien	E	Per roll number	As per contract	June
Properties Advertised for Public Auction	E	Per roll number	As per contract	June
Reserve Bids prepared	E	Per roll number	\$300.00	January 1
GOODS AND SERVICES				
Freedom of Information and Protection of Privacy (FOIP) Act Fees				
<i>*Fees are determined by Provincial Legislation. If the total cost of processing a FOIP request is more than \$150, a 50% deposit is required.</i>				
FOIP Request	E	Per request	\$25.00	January 1
Preparing and Handling a Record for Disclosure	E	Per 15 minutes	\$6.75	January 1
Searching, Locating, Retrieving and Copying a Record	E	Per 15 minutes	\$6.75	January 1
Supervising the Examination of a Record	E	Per 15 minutes	\$6.75	January 1
Commissioner for Oaths	E	Per document	N/C	January 1
Miscellaneous				
Photocopies	T	Per copy	\$0.40	January 1
Photocopies (Local Clubs and Groups)	E	Per copy	\$0.30	January 1
Faxes	T	Per page	\$1.00	January 1
Corporate Finance				
Returned Items*	E	Per item	\$ 50.00	January 1
<i>Includes stop payments, non-sufficient funds, closed/frozen bank accounts and Bruderheim Electronic Payment Plan payments</i>				
Accounts Receivable Penalty	E	Per month	2%	January 1

INFRASTRUCTURE SERVICES

DESCRIPTION <i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>	GST Applicable <i>Taxable = T Exempt = E</i>	Unit of Measure	2024	Effective Date
TRANSPORTATION				
Equipment Rate (Mutual Aid or Emergent Situations) <i>Equipment hourly rates charged will be based on the most current edition of the Alberta Roadbuilders & Heavy Construction Association (ARHCA) Equipment Rental Rate Guide.</i>	T	Per hour	ARHCA Rates	January 1
Manpower Rate (Mutual Aid or Emergent Situations) <i>Employee only Supervisor only</i>	T	Per hour Per hour	\$65 \$85	June
Requested Curb Modifications <i>Direct cost, plus 15% indirect cost</i>	T	Per lineal metre	Direct Cost, plus 15%	January 1
Grass Cutting Services - Mowing (School)	T	Per hour	\$75.00	January 1
Grass Cutting Services – Weed Whipping (School)	T	Per hour	\$50.00	January 1
Snow Clearing (Mutual Aid or Emergent Situations)	T	Per hour	\$300.00	January 1
Community Sign Boards <i>Private Advertising</i>	T	Per week	\$20.00	January 1
Road Permits/Agreements <i>Field inspection or escort</i>	E	Per hour	\$70.00	January 1
Tender Application Packages	E	Per application	\$30.00	January 1

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Other Permits*				
<i>*No charge for non-profits</i>				
Block Party	E	Per application	\$25.00	January 1
Special Roadway Event	E	Per application	\$75.00	January 1
Fire Pit Permits	E	Per application	\$10.00	

DESCRIPTION <i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>	GST Applicable <i>Taxable = T Exempt = E</i>	Unit of Measure	2024 <i>Proposed</i>	Effective Date
UTILITIES				
Utility Fees - Water Service Fees				
Connection to Main:				
- Water Connection Permit (includes cost of meter):				
5/8" Meter	E	Each	\$450.00	January 1
3/4" to 1" Meter	E	Each	\$830.00	January 1
Greater 1" Meter	E	Each	\$1,100.00	January 1
- Permit Deposit (Un-serviced lots)	E	Per permit	\$2,500.00	January 1
- Subdivision Development Water	E	Per hectare	\$525.00	January 1
(Construction Completion/Final Acceptance)	E	Per certificate	\$525.00	January 1
Account:				
- Utility Account Application	E	Each	\$30.00	January 1
Service Deposit:				
- Construction Water Account	E	Deposit per account	\$200.00	January 1
- Hydrant Water Account	E	Deposit per account	\$200.00	January 1
- Utility Bill Reprint other than current month	E	Per bill	\$5.00	January 1
- Water Disconnect/Reconnect	E	Per appointment	\$60.00	January 1
Water - Meter and Curb Stop:				

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Meter Installation Fee (Labour):				
- 5/8" Meter	E	Per meter	\$53.00	January 1
- 3/4" to 1" Meter	E	Per meter	\$161.00	January 1
- Greater 1" Meter	E	Per meter	\$261.00	January 1
- Damaged Meter	E	Minimum charge	650.00	January 1
- Meter Bench Test Deposit	E	Per test	\$180.00	January 1
- Damaged Curb Stop	E	Minimum charge	\$522.00	January 1
<i>Surcharge Fees: *</i>				
<i>* Applied in addition to any other Fees and Charges.</i>				
- After Hours Water Disconnect / Reconnect **	E	Per appointment	\$190.00	January 1
- After Hours Meter Installation **	E	Per appointment	\$380.00	January 1
<i>Monday to Friday, 8:00am to 4pm reconnect must be within 3 hours of disconnect.</i>				
- Missed Appointment/ Site Not Ready for Meter ***	E	Per appointment	\$210.00	January 1
<i>***Missed appointments may result in immediate disconnection of water.</i>				
Utility Fees - Sewer Service Fees				
Connection to Main:				
- Sewer Connection Permit	E	Each	\$350.00	January 1
<i>Sewer - Sewer Lateral Preventative Maintenance</i>				
- Basic Service	E	Each	\$250.00	January 1
- Video	E	Per appointment	\$108.00	January 1
- Auger	E	Per appointment	\$108.00	January 1
- Chemical Treatment	E	Per appointment	\$108.00	January 1
- Emergency Service, Sewer Back Up	E	Per appointment	\$108.00	January 1
Utility Fees - Water Rates				
Fixed Rate:				
- Multi-Unit Residential - Common Meter	E	Per unit, per month	\$4.64	January 1
- (5/8") Meter	E	Per month	\$19.64	January 1
- (3/4") Meter	E	Per month	\$21.67	January 1
- (1") Meter	E	Per month	\$26.87	January 1
- (1.5" to 2") Meter	E	Per month	\$62.46	January 1

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- (2.5" to 3") Meter	E	Per month	\$121.79	January 1
- (4") Meter	E	Per month	\$189.85	January 1
- (6" to 8") Meter	E	Per month	\$427.17	January 1
- Construction - Residential up to 3 units	E	Per unit, per month	\$75.00	January 1
- Construction - Non-Residential, Residential >3 units	E	Per month	\$250.00	January 1
- Temporary Discontinued Service (Maintenance Fee)	E	Flat fee per application Per month of discontinuance	\$250.00 \$25.00	January 1
Consumption Rate:				January 1
- Water - Metered Account	E	Cubic metre	\$3.14	January 1
- Bulk Water - Account	E	Cubic metre	\$5.00	January 1
- Bulk Water - Hydrant	E	Cubic metre	\$5.50	January 1
Utility Fees - Sewer Rates				
Fixed Rate:				
- Individually Metered Account	E	Per month	\$7.60	January 1
- Multi-Unit Residential - Common Meter	E	Per unit, per month	\$7.60	January 1
Consumption Charge	E	Per cubic metre of 100% water consumption	\$1.55	January 1
Utility Fees - Solid Waste Rates				
Fixed Rate:				
- Replacement Fee for Lost or Stolen Cart	E	Per occurrence	\$100.00	January 1
- Residential Curbside Service (includes 1 waste cart picked up weekly and 1 organics cart picked up weekly May 1 to November 30)	E	Per unit, per month	\$22.12	January 1
- Multi-Unit Residential Front-load Service	E	Per unit, per month	\$22.12	January 1
- Multi-Unit Residential Curbside Service (includes 1 waste cart per unit)	E	Per unit, per month	\$22.12	January 1
- Commercial / Industrial / Institutional Front-load Service: Solid Waste Bin – 2 yard Solid Waste Bin – 4 yard Solid Waste Bin – 6 yard Solid Waste Bin – 8 yard	E	Per bin, per month Per bin, per month Per bin, per month Per bin, per month	\$49.27 \$69.88 \$90.49 \$108.24	January 1
- Commercial / Industrial Curbside Service (includes 1 waste cart per unit)	E	Per unit, per month	\$22.12	January 1

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- Institutional (Church or School) Curbside Service (includes 1 waste cart per unit)	E	Per unit, per month	\$22.12	January 1
Additional Waste Cart:				
- Collection & Disposal	E	Per unit, per month	\$20.00	January 1
- Cart Delivery – Additional cart, or Removal of cart	E	Per delivery	\$25.00	June
- Cart Delivery – Lost, Stolen or Damaged	E	Per delivery	\$100.00	January 1
Solid Waste Bin:				
-Solid Waste Bin – 2 yard - GFL	E	Per bin, per month	As per contract	January 1
-Solid Waste Bin – 4 yard - GFL	E	Per bin, per month	As per contract	January 1
-Solid Waste Bin – 6 yard - GFL	E	Per bin, per month	As per contract	January 1
-Solid Waste Bin – 8 yard #001 - GFL	E	Per bin, per month	As per contract	January 1
-Solid Waste Bin – 8 yard #002 - GFL	E	Per bin, per month	As per contract	January 1
-Locking Mechanism	E	Per lock, per month	As per contract	January 1
Utility Fees – Recycling Rates				
Fixed Rate:				
- Residential Curbside Service (includes 1 recycling cart picked up weekly)	E	Per unit, per month	\$4.60	January 1
- Residential (over 65 years) Curbside Service (includes 1 recycling cart picked up weekly)	E	Per unit, per month	N/C	January 1
- Multi-Unit Residential Front-load Service	E	Per unit, per month	\$4.60	January 1
- Multi-Unit Residential Curbside Service (includes 1 recycling cart)	E	Per unit, per month	\$4.60	January 1
- Commercial/Industrial Front-load Service	E	Per bin, per month	\$4.60	January 1
- Commercial/ Industrial Curbside Service (includes 1 recycling cart)	E	Per unit, per month	\$4.60	January 1
- Institutional (Church or School) Front-load Service	E	Per bin, per month	\$4.60	January 1
- Institutional (Church or School) Curbside Service (includes 1 recycling cart)	E	Per unit, per month	\$4.60	January 1
Additional Recycling Charges:				
- Collection & Disposal	E	Per unit, per month	\$4.60	January 1
- Cart Delivery – Additional cart or removal of cart	E	Per delivery	\$25.00	June
- Cart Delivery – Lost, stolen, or damaged	E	Per delivery	\$100.00	January 1
Recycling Bin:				
-Recycling Bin 2 yard - GFL	E	Per bin, per month	As per contract	January 1

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-Recycling Bin 4 yard - GFL	E	Per bin, per month	As per contract	January 1
-Recycling Bin 6 yard - GFL	E	Per bin, per month	As per contract	January 1
-Cardboard Bin - GFL	E	Per bin, per month	As per contract	January 1
-Locking Mechanism - GFL	E	Per lock, per month	As per contract	January 1
Utility Penalties and Outstanding Balance Fees				
Late Payment Penalty* <i>* On current only</i>	E	On balance outstanding after due date specified on utility bill	5.00%	January 1
Disconnection Notice of Arrears Issued	E	Per notice	\$50.00	January 1
Administration Fee for (48 hr. notice) Disconnection due to Late Payment	E	Per disconnection	\$25.00	January 1
Service Reconnection due to Disconnect for Late Payment or Bylaw Contravention*	E	Per reconnection	\$79.00	January 1
Transaction Fee to Transfer Outstanding Balance from Utility Account to Property Tax Account* <i>* Outstanding balance must be paid in full.</i>	E	Per transfer	\$21.00	January 1

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PARKS				
<i>*20% discount for families that are displaced due to emergency incidents and require assistance.</i>				
Starlight Campground				
Un-Serviced	T	per unit, per day per unit, per week	\$18.00 \$105.00	January 1
Serviced: power, water	T	per unit, per day per unit, per week	\$35.00 \$208.25	January 1
Fully Serviced: power, water, sewer (April 1 st – October 31 st)	T	per unit, per day per unit, per week	\$37.00 \$220.15	January 1
Serviced: power – (November 1 st – March 31 st)	T	per unit, per day per unit, per week	\$32.00 \$190.40	January 1
Ball Diamonds				
Tournament Fee	T	per day per weekend (Friday – Sunday)	\$100.00 \$200.00	January 1
Minor Ball League	T	per season	\$300.00	January 1
Adult Ball League	T	per team, per season	\$100.00	January 1
Agriculture Grounds				
Special Event Fee		per day per weekend (Friday – Sunday)	\$100.00 \$200.00	January 1

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Gazebo				
Private Function	T	per hour per day (maximum 8 hours)	\$25.00 \$60.00	January 1
EQUIPMENT RENTALS				
Damage Deposits				
Tables	E	each	\$50.00	January 1
Chairs	E	each	\$5.00	January 1
Napkins/Charger Plates/Wine Glasses	E	each	\$5.00	January 1
Tablecloths/Table Runners/Lanterns/Vases with Flowers	E	each	\$20.00	January 1
Rental Fees				
<i>*No rental or delivery charge for barricades, cones/pylons, sandwich boards, vests, tables and chairs for Non-Profit Groups and Town sponsored programs (e.g., Block Party).</i>				
Tables Rental	T	per unit, per day	\$10.00	January 1
Chairs Rental	T	per unit, per day	\$2.00	January 1
Delivery - Within Municipal Boundaries *	T	per truckload, per hour	\$100.00	January 1
Napkins	T	per napkin	\$0.50	January 1
Tablecloths	T	per tablecloth	\$5.00	January 1
Table Runners	T	per table runner	\$5.00	January 1
Charger Plates	T	per charger plate	\$0.50	January 1
Wine Glasses	T	per glass	\$0.50	January 1
Lanterns	T	per lantern	\$5.00	January 1
Vases with Flowers	T	per vase with flowers	\$5.00	January 1

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FACILITIES				
Facility Rental Fees				
<i>* Day rate is a maximum of 10 hours. Renters are expected to self- clean and setup/takedown. * Events and programs that are sponsored by the Town will have fees waived for Facility Rentals</i>				
Town Insurance Fee - may be available for functions which require insurance and when it has not otherwise been obtained	T	per function (as evaluated)	At Cost	January 1
Damage Deposit - Refundable if No Damage	E		\$500.00	January 1
Facility Key Deposit – Refundable upon return of key	E		\$50.00	January 1
Extra Cleaning or Damage	T		At Cost	January 1
Additional Cleaning/ Setup/Takedown upon request	T	per hour	\$100.00	January 1
Karol Maschmeyer Arena				
Overflow Camping - no services* <i>* Karol Maschmeyer Arena Parking Lot</i>	T	per unit, per day	\$10.00	January 1
Karol Maschmeyer Arena - Main Floor				
Shinny Hockey /Public Skating (Youth, Adult)	T	per session	N/C	January 1
Minor Users	T	per hour	\$135.00	January 1
Adult Users/ Private Parties	T	per hour	\$175.00	January 1
Off Season use (April 1 – September 1)	T	per hour	\$65.00	January 1
Non-Profit Off-Season use (April 1 – September 1)	T	per hour	\$45.00	January 1

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Bruderheim School	T	Per session	N/C	January 1
Concession (Oct 1 – April 1)	T	Per season	N/C	January 1
Concession (April 1 – October 1)	T	Per hour Per day	\$15.00 \$75.00	January 1
Rink Board Advertising	T	Annually	\$250	June
Zamboni Advertising	T	Annually	\$500	June
Karol Maschmeyer Arena – Hometown Heroes Room				
Local Clubs and Groups	T	Per hour Per day	\$15.00 \$75.00	January 1
Corporate / Private / Government	T	Per hour Per day	\$30.00 \$150.00	January 1
Karol Maschmeyer Arena - Youth Centre				
Local Clubs and Groups	T	Per hour Per day	\$10.00 \$45.00	January 1
Corporate / Private / Government	T	Per hour Per day	\$20.00 \$90.00	January 1
Bruderheim Memorial Community Hall				
Private Function – Self Clean-Up/ Setup	T	Up to a maximum of four hours Per day	\$200.00 \$400.00	January 1
Event Preparation/Decorating/Gift Opening* <i>* when rented in addition to full cost one day rental</i>	T	Per day	\$75.00	January 1
Funerals	T	Up to a maximum of four hours per day	\$100.00 \$150.00	January 1

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Local Non-Profit groups and Youth Recreation	T	Up to a maximum of four hours per day	\$100.00 \$200.00	January 1
Corporate / Private / Government	T	Up to a maximum of four hours per day	\$100.00 \$175.00	January 1
Bruderheim Infinity Business Centre				
Office Rental (no cleaning services)	T	Per month, per office	\$400.00	January 1
Meeting Room (Non-Profit)	T	Per hour Per day	\$15.00 \$64.00	January 1
Meeting Room (Corporate, Private, Government)	T	Per hour Per day	\$30.00 \$120.00	January 1
Firehall Training Room				
Training Room (small) (Non-Profit) (Corporate, Private, Government)		Per day Per day	\$64.00 \$120.00	January 1
Training Room (large) (Non-Profit) (Corporate, Private, Government)		Per day Per day	\$100.00 \$200.00	January 1

Development and Legislative Services

DESCRIPTION <i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>	GST Applicable <i>Taxable = T Exempt = E</i>	Unit of Measure	2024 <i>Proposed</i>	Effective Date
PLANNING & DEVELOPMENT				
Residential Development Permit Fees				
Single Detached Dwelling, including Modular Homes, Duplex and Semi-Detached	E	Per unit	\$125.00	January 1
Multi-Attached Dwelling - 3 units or more	E	Minimum permit fee PLUS	\$150.00	January 1
	E	Per unit	\$50.00	
Show Home	E	Per permit	\$150.00	January 1
Secondary Suite	E	Per permit	\$90.00	January 1
Variances	E	Per permit	\$250.00	January 1
Re-Submission of Plans - After Development Permit Approval	E	Per permit	\$115.00	January 1
Request for Development Permit Time Extension	E	Per permit	\$105.00	January 1
Accessory Building (detached garage, sheds, shops, etc.):				January 1
- Area between 10m ² to 33.5m ² (107.6ft ² to 360ft ²)	E	Per permit	\$75.00	January 1
- Area greater than 33.5m ² (360ft ²)	E	Per permit	\$200.00	January 1
Accessory Development – (fences, decks, above ground pool, etc.)	E	Per permit	\$50.00	January 1
Hot Tub / In Ground Swimming Pool	E	Per permit	\$105.00	January 1
Relocations and Mobile Homes	E	Per permit	\$105.00	January 1
Fireplace and Other Woodstove Installations (if not included in new construction)	E	Per permit	\$105.00	January 1

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Addition	E	Per permit	\$100.00	January 1
Demolition	E	Per permit	\$155.00	January 1
Major Home Occupation – Requires Notification	E	Per permit	\$150.00	January 1
Minor Home Occupation	E	Per permit	\$60.00	January 1
Second Access	E	Per permit	\$100.00	January 1
Stripping and Grading	E	Per permit	\$150.00	January 1
Commercial, Industrial & Institutional Development Permit Fees				
New Building, Addition, Renovation or Development Permitted Use	E	Minimum permit fee PLUS Per square foot	\$200.00 \$ 0.12	January 1
Permitted Use Only (no construction required)	E	Per permit	\$100.00	January 1
New Building, Addition, Renovation or Development Discretionary Use	E	Minimum permit fee PLUS Per square foot	\$500.00 \$ 0.12	January 1
Discretionary Use Only (no construction required)	E	Per permit	\$250.00	January 1
Variance	E	Per permit	\$200.00	January 1
Re-Submission of Plans – After Approval	E	Per permit	\$100.00	January 1
Request for Development Permit Time Extension	E	Per permit	\$150.00	January 1
Sign	E	Per permit per sign	\$100.00	January 1
Stripping and Grading	E	Per permit	\$300.00	January 1
Demolition	E	Per permit	\$200.00	January 1
Change of Use	E	Per permit	\$150.00	January 1
New Occupancy	E	Per permit	\$100.00	January 1
Accessory Building	E	Per permit	\$105.00	January 1
RV Storage	E	Per permit	\$105.00	January 1
Sidewalk Café Development Permit Application	E	Per permit	\$ 50.00	January 1
Annual Seasonal Developments (fruit stands, tree lots etc.)	E	Per permit	\$100.00	January 1
Permanent Signs	E	Per sign	\$100.00	January 1

Town of Bruderheim User Fees and
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Freestanding Billboards	E	Fee to be determined by DO		January 1
Other Planning & Development Fees				
Compliance Certificate	E	Per property	\$125.00	January 1
Telecommunication Tower Request for Letter of Concurrence	E	Per request	\$500.00	January 1
Re-inspection Fee for Securities Release for Development Permit	E	Per request	\$130.00	January 1
Encroachment Agreement - on Town Property or Easement:				
- Up to 5m ² (50ft ²)	E	Per agreement	\$110.00	January 1
- Between 5m ² to 9m ² (50ft ² to 100ft ²)	E	Per agreement	\$220.00	January 1
- Over 9m ² (100ft ²)	E	Per agreement	\$400.00	January 1
Re-submission for Revisions Prior to Registration at Land Titles	E	Per re-submission	\$105.00	January 1
Caveat and Other Legal Instrument - Review / Update	E	Per legal instrument	\$105.00	January 1
File Search - Residential	E	Per request	\$100.00	January 1
File Search - Industrial, Commercial, Institutional	E	Per request	\$175.00	January 1
Notification Advertising:				
- Landowner notifications	E	Per notification	\$2.00	January 1
- Quarter page ad	E	Per ad	\$210.00	January 1
- Half page ad	E	Per ad	\$420.00	January 1
Outline Plan Review	E	Per application	\$1,100.00	January 1
Road Use Agreement	E	Per application	\$50.00	January 1
Road Damage Deposit	E	Per application	\$1,500.00	January 1
Lot Consolidation:				
-Application Base Fee	E	Per application	\$150.00	January 1
-Application	E	Per lot or unit	\$75.00	January 1
-Endorsement	E	Per lot or unit	\$75.00	January 1
Illegal Signs Impounded **	E	Per sign	\$ 55.00	January 1
<i>**Impounded signs will be kept for a maximum of 30 days before being disposed.</i>				

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Customer Addressing Service	E	per lot or unit	\$60.00	January 1
Request for Address Change	E	per lot or unit	\$300.00	January 1
Bylaw and Statutory Plan Amendment Fees				
Municipal Development Plan Amendment	E	per application plus all 3 rd party expenses	\$1,000.00	January 1
Statutory Plan Amendment	E	per application plus all 3 rd party expenses	\$1,000.00	January 1
Land Use Bylaw Amendment	E	per application plus all 3 rd party expenses	\$1,000.00	January 1
Road Closure	E	per application	\$1,000.00	January 1
Subdivision Fees				
Subdivision Application (Including Bareland and Conventional Condominium)	E	Minimum fee PLUS Per lot fee	\$500.00 \$150.00	January 1
Endorsement of Plan of Subdivision (Including Bareland and Conventional Condominium) *	E	Minimum fee PLUS per lot fee	\$150.00 \$75.00	January 1
<i>* Excluding reserve parcels or public utility lots</i>				
Condominium Conversion	E	Per condominium unit	\$42.00	January 1
Conditional Subdivision Approval Time Extension	E	Per request	\$225.00	January 1
Development Agreement	E	Per agreement plus any 3 rd party expenses	\$500.00	January 1
Development Agreement – Addendum to Existing Agreement	E	Per agreement	\$250.00	January 1

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<i>Request for research of information—time to gather the information required shall be estimated by the CAO or designate. If copies are required, photocopy fees will be additional. These charges must be received prior to such research being undertaken.</i>				
Subdivision and Development Appeal Board Fees				
Residential/ Non-Residential	E	Per appeal	As per Lamont County Regional SDAB Fees	January 1
Subdivision	E	Per appeal	As per Lamont County Regional SDAB Fees	January 1
Contravention of Land Use Bylaw Penalties				
Development Commencing Prior to Issuance of a Development Permit* <i>* Fee may be waived if complete application is received within 14 days.</i>	E	Per offence	Twice the original permit fee	January 1
Violation ticket	E	Per offence	\$250.00	January 1

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DESCRIPTION <i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>	GST Applicable <i>Taxable = T Exempt = E</i>	Unit of Measure	2024 <i>Proposed</i>	Effective Date
ECONOMIC DEVELOPMENT				
Business License - Annual	E	Per license	\$30.00	January 1
Business License – less than 4 weeks	E	Per license	\$15.00	January 1
PROTECTIVE SERVICES				
Dog Licenses* <i>*License fees may be waived for Certified Service Dogs; requires proof of registration.</i>				
Dog License - New or Renewal				
- Neutered/Spayed Dog	E	Per dog per year	\$22.00	January 1
- Unaltered Dog	E	Per dog per year	\$32.00	January 1
Replacement of Lost Dog Tag	E	Per dog	\$5.00	January 1
Over Limit Dog Permit (3 or more – does not include tags)	E	Per year	\$25.00	January 1