

**TOWN OF BRUDERHEIM**

**BYLAW 13-2020**

A BY-LAW OF THE TOWN OF BRUDERHEIM IN THE PROVINCE OF ALBERTA TO ESTABLISH FEES, RATES AND CHARGES FOR SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS the Municipal Government Act, S.A. 2000, Chapter M-26 (hereinafter referred to as "the Act"), as amended, provides that a municipality may pass bylaws for municipal purposes respecting services provided by the municipality;

AND WHEREAS the Act provides for the establishment of fees for licenses, permits and approvals by bylaw;

AND WHEREAS the Act provides for provision of municipal utility services subject to the terms, costs or charges established by Council;

AND WHEREAS the Act provides that a municipality can provide copies of information on payment of a reasonable fee as established by bylaw;

NOW THEREFORE the Council of the Town of Bruderheim, in the Province of Alberta, enacts as follows:

1. That the Fees and Charges attached as Schedule "A" to this Bylaw represents the fees, rates and charges applicable to the municipal services provided by the Town of Bruderheim.
2. That Bylaw 13-2019 as amended and Bylaw 09-2020, is amended as follows:

**Schedule A**

**3.0 WATER**

Water rates

Added: Multi-Unit Common fixed rate \$4.64 per unit per month.

Added: Multi-Unit residential common meter consumption charge \$3.14 per cubic metre.

Buildings

Changed: Apartments and trailer park to Trailer Park.

Changed: Multi-Use to Mixed Use.

**4.0 SEWER**

Monthly Charges

Added: Multi-Unit residential-common meter fixed rate \$3.60 per unit per month.

Added: \$2.44 per cubic metre of 100% water consumption.

**5.0 REFUSE**

Once per week pickup

Added: Multi-Family residential front load service \$16.35 per unit.

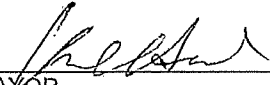
Bylaw 13-2019 as amended and Bylaw 09-2020 is hereby amended.

This Bylaw comes into force and effect on upon third and final reading

READ a first time this 16<sup>th</sup> day of September, 2020.

READ a second time the 07 day of Oct , 2020.

READ a third time the 07 day of Oct , 2020.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
TOWN ADMINISTRATION

07 Oct / 20  
\_\_\_\_\_  
Date Signed:



# 2020 Fees and Charges

Bylaw # 13-2019, as amended  
Schedule "A"

**Town of Bruderheim**  
**2020 SCHEDULE OF FEES AND CHARGES**

**Pursuant to Bylaw 13-2019 as amended**

<a href="#">1.0</a> GENERAL ADMINISTRATION .....	3
<a href="#">2.0</a> PUBLIC WORKS .....	4
<a href="#">3.0</a> WATER .....	5 - 6
<a href="#">4.0</a> SEWER .....	7
<a href="#">5.0</a> RECYCLING .....	8
<a href="#">6.0</a> REFUSE .....	9
<a href="#">7.0</a> FIRE HALL RENTAL .....	10
<a href="#">8.0</a> SUPPLIES & EQUIPMENT .....	11
<a href="#">9.0</a> ARENA .....	12
<a href="#">10.0</a> PARKS .....	13
<a href="#">11.0</a> COMMUNITY HALL .....	14
<a href="#">12.0</a> BRUDERHEIM BUSINESS INFINITY CENTRE .....	14
<a href="#">13.0</a> BUSINESS LICENSE .....	15
<a href="#">14.0</a> ANIMAL CONTROL FEES .....	17
<a href="#">15.0</a> DEVELOPMENT SERVICES .....	18
<a href="#">16.0</a> DEVELOPMENT PERMIT APPLICATION FEE .....	19 - 21
<a href="#">17.0</a> IMPOUND FEES .....	23
<a href="#">18.0</a> LAND MANAGEMENT SERVICES .....	24 - 25

## 1.0 – GENERAL ADMINISTRATION

General administration fees for tax-related costs, penalties, and interest charges, various office items (photocopying, faxing), and other miscellaneous charges for Town services.

SERVICE ITEM	2020 FEE	2019 FEE
<b>TAXATION</b>		
Tax Penalties (2nd penalty date January 1) on outstanding	18%	18%
Tax Recovery Costs	\$35.50	\$35.00
Tax Search / Assessment Roll	\$11.25	\$11.00
Tax Certificate/ Assessment Certificate	\$31.50	\$31.00
Tax Assessment Appeals	\$60.00	\$60.00
Accounts Receivable Monthly Interest Charge	2%	1.5%
Freedom of Information requests	\$60.00	\$60.00
<b>PHOTOCOPYING</b>		
Photocopies	\$0.40 (Plus GST)	\$0.40 (GST included)
Photocopies (Local Clubs and Groups)	\$0.30 all copies (no GST)	\$0.25 cost B/W (no GST)
Photocopies (Local Clubs and Groups)		\$0.30 cost colour (no GST)
<b>FAXING</b>		
Faxes (Local)	\$1.00 (1 <sup>st</sup> page) \$0.50 (thereafter)	\$1.00 (1 <sup>st</sup> page) \$0.50 (thereafter)
Faxes (Long Distance)	\$3.00 (1 <sup>st</sup> page) \$1.00 (thereafter)	\$3.00 (1 <sup>st</sup> page) \$1.00 (thereafter)
<b>MISCELLANEOUS</b>		
N.S.F. Charge	\$26.00	\$26.00
Admin Fee (Added to Work Orders)	25%	\$18.00
Research Request for research of information, time to gather the information required shall be estimated by the CAO or designate. If copies are required photo copy fees will be additional. These charges must be received prior to such research being undertaken.	\$25.00/hour minimum	

**2.0 –PUBLIC WORKS**

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
<b>TRUCKS AND EQUIPMENT</b>		
Utility Operator without a vehicle	\$70.00/hour/person	As per Alberta Road Builders Association Listed Price
Operator without a vehicle	\$61.73/hour/person	
Laborer without a vehicle	\$40.00/hour/person	
Community Sign Boards-Private advertising	\$20.00 per week	\$20.00 per week
<b>MISCELLANEOUS SERVICES</b>		
Laborer for special events (Monday – Friday 8:00 – 4:00)	\$40.00/hour/person	\$40.00/hour/person
Laborer for special events (after hours)	\$60.00/hour/person	\$60.00/hour/person
Snow Clearing	\$300.00/per hour	\$300.00

### 3.0 – WATER

Water rates for the public, commercial entities, buildings, external customers, water meter fees, and other water-related fees. Public rates and commercial rates are charged with flat fees per set amount of metres and additional overage charges are applied.

SERVICE ITEM	2020 FEE	2019 FEE
<b>WATER RATES</b>		
Public Rate (Single Dwelling, Multiple Dwelling, Church, Public Education Facility)	\$49.80 (flat rate for 14 cubic metres) + \$3.14 (overage charge per cubic metre)	\$49.70 (flat rate for 14 cubic metres) + \$3.09 (overage charge per cubic metre)
Multi-Unit Residential – Common Meter Fixed Rate	\$4.64 per unit, per month	N/A
Multi-Unit Residential – Common Meter Consumption Charge	\$3.14 per cubic metre	N/A
Commercial Rate (Commercial Business, Restaurants, Grocery Stores, Hotel, Car Wash, Gas Station, Store, Laundromat)	\$58.00 (flat rate for 14 cubic metres) + \$3.14 (overage charge per cubic metre)	\$57.96 (flat rate for 14 cubic metres) + \$3.09 (overage charge per cubic metre)
Discontinuance maintenance fee	\$25.00 per month	\$25.00 per month
Construction Account, Non metered	\$49.80 (flat rate) monthly or prorated	\$49.70 (flat rate) monthly or prorated
<b>BUILDINGS</b>		
Trailer Park	\$31.00 per unit (flat rate for 14 cubic metres) + \$3.14 (overage charge per cubic metre)	\$30.38 per unit (flat rate for 14 cubic metres) + \$3.09 (overage charge per cubic metre)
Mixed Use (Apartment with Commercial)	44.25 per unit (flat rate for 14 cubic metres) + \$3.14 (overage charge per cubic metre)	44.15 per unit (flat rate for 14 cubic metres) + \$3.09 (overage charge per cubic metre)
<b>EXTERNAL CUSTOMERS</b>		
Bulk Water	\$5.00/cubic metre	\$5.50/cubic metre
Bruderheim Water Co-Op rate	As per service agreement	\$1.60/cubic metre
<b>WATER METER FEES</b>		
5/8" & 3/4" Meter	Cost Recovery	Cost Recovery
1" Meter	Cost Recovery	Cost Recovery
1-1/2" Meter	Cost Recovery	Cost Recovery
2" Meter	Cost Recovery	Cost Recovery
<b>MISCELLANEOUS</b>		
Meter Reading connect or disconnect fee (by appointment, does not include new homes)	\$60.00 (during regular office hours)	\$60.00 (during regular office hours)

Town of Bruderheim  
 Bylaw #13-2019 as amended

	\$250.00 (after regular office hours)	\$250.00 (after regular office hours)
Connect to Town water supply (application for new service connection)	400.00	400.00
Bench Testing Meters (done by 3 <sup>rd</sup> Party)	\$150.00	\$150.00
<b>3.0 – WATER CONTINUED</b>		
Billing Discontinuance (existing customers, must be paid at time of application) Note: cc to be shut off by town	\$250.00	\$250.00
Admin Fee (notice of arrears)	\$50.00	\$50.00
Admin Fee (water shut off notice)	\$25.00	\$25.00
Utility Penalty	5% on current	5% on current
CC Valve turn on	\$40.00 (during regular hours) \$60.00 (after regular hours)	\$40.00 (during regular office hours)
CC Valve turn off	\$40.00 (during regular hours) \$60.00 (after regular hours)	\$60.00 (after regular office hours)



## 4.0 – SEWER

Monthly charges that will be applied for single dwellings, multiple dwellings, commercial, industrial, institutional, and other miscellaneous costs of sewage services.

SERVICE ITEM	2020 FEE	2019 FEE
<b>MONTHLY CHARGES</b>		
Single Dwelling	\$23.00	\$23.00
Multiple Dwelling (Duplex per Unit, Row Housing per Unit)	\$23.00	\$23.00
Multi-Unit Residential – Common Meter Fixed Rate	\$3.60 per unit, per month	N/A
Multi-Unit Residential – Common Meter Consumption Charge	\$2.44 per cubic metre of 100% water consumption	N/A
<b>COMMERCIAL</b>		
Hotel, Motel, Boarding House	\$47.33	\$47.33
Commercial (Retail Store, Garage or Service Station, Grocery Store)	\$23.00	\$23.00
Restaurant, Car Wash, Gas Station, Laundromat	\$30.44	\$30.44
<b>INSTITUTIONAL</b>		
Church	\$23.00	\$23.00
School	\$308.22	\$308.22
<b>INDUSTRIAL</b>		
Public Service	\$36.53	\$36.53
<b>MISCELLANEOUS</b>		
New Connection (application for new service connection)	\$100.00	\$100.00

## 5.0 – RECYCLING

Recycling service costs for residents for bins and once-a-week pick up.

SERVICE ITEM	2020 FEE	2019 FEE
<b>ONCE A WEEK PICK UP</b>		
Residential	\$7.95/month	\$6.30/month
Commercial	\$7.95/month	\$6.30/month
Roll Cart (Seniors Only)	\$1.68/month	\$1.65/month
Seniors (65 and over)	Free (with completed application for subsidy; excludes bin)	
<b>RECYCLING BINS</b>		
Recycling Bin 2 yard	\$60.45/month	\$64.21
Recycling Bin 4 yard	\$88.30/month	\$93.79
Recycling Bin 6 yard #002	\$121.30/month	\$128.89
Cardboard Bin	\$93.79/month	\$93.79
Extra Roll Cart	\$7.95/month	\$7.95

Commercial and additional bins are cost recovery

## 6.0 – REFUSE

Service costs for once-a-week pick up for residents, commercial, institutional, and industrial entities, as well as refuse bin costs that vary by volume.

SERVICE ITEM	2020 FEE	2019 FEE
<b>ONCE A WEEK PICK UP</b>		
Single Dwelling	\$25.52/month	\$25.52/month
Senior Rate	\$12.76/month	\$12.76/month
Multiple Dwelling (Duplex per Unit, Boarding House)	\$25.52/month	\$25.52/month
Multi-Family Residential Front Load Service	\$16.35 per unit, per month	N/A
<b>COMMERCIAL</b>		
Hotel, Motel	\$39.71/month	\$39.71/month
Restaurant	\$39.71/month	\$39.71/month
Car Wash, Gas Station	\$39.71/month	\$39.71/month
Grocery Store	\$39.71/month	\$39.71/month
<b>INSTITUTIONAL</b>		
Church	\$25.52/month	\$25.52/month
School	\$85.08/month	\$85.08/month
<b>INDUSTRIAL</b>		
Public Service	See Commercial Rate	See Commercial Rate
<b>REFUSE BIN</b>		
Refuse Bin – 2 yard	\$60.45/month	\$64.21
Refuse Bin – 4 yard	\$88.20/month	\$93.79
Refuse Bin – 6 yard	\$121.30/month	\$128.79
Refuse Bin – 6 yard temporary	239.91/month	
Refuse Bin – 8 yard #001	\$163.25/month	\$173.43
Refuse Bin – 8 yard #002	\$180.00/month	\$187.43
Refuse Bin – 4 yard temporary	\$93.79/month	\$93.79
Refuse Bin – 8 yard temporary	\$305.25/month	\$330.78
Additional Waste Roll Cart	\$10.98/month	\$10.98/month

Commercial and additional bins are cost recovery

### ***7.0 – FIRE HALL RENTAL***

Costs associated with the renting of the fire hall.

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
Fire Hall Room Rental Meetings and training only no private functions	N/C	N/C

## ***8.0 – SUPPLIES & EQUIPMENT***

Costs associated with costume and table/chair rentals.

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
Costumes (Santa, Brud the Bear)	\$30.00/day	\$30.00/day
Costumes – Damage Deposit	\$50.00	\$50.00
Table rental	\$10.00/day per table	\$10.00/day per table
Table rental deposit	10% of total invoice or signed waiver	10% of total invoice or signed waiver
Chair rental	\$2.00/day per chair	\$2.00/day per chair
Chair rental deposit	10% of total invoice or signed waiver	10% of total invoice or signed waiver

## 9.0 – ARENA

Costs to residents, teams, and non-residents for arena and meeting room rentals.

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
<b>ARENA RENTALS (GST INCLUDED)</b>		
Shinny Hockey /Public Skating (Youth, Adult)	N/C Session	N/C Session
Minor Sports Tournaments	\$94.58/hour	\$94.58/hour
Adult Tournaments	\$115.00/hour	\$115.00/hour
Local Clubs and Groups	\$88.00/hour	\$88.00/hour
Non-Local Clubs and Groups	\$127.00/hour	\$127.00/hour
Resident Adults	\$127.00/hour	\$127.00/hour
Non-Resident Adults	\$141.00/hour	\$141.00/hour
Local off Season use (March - October)	\$42.00/hour	\$40.00/hour
Non-Local off Season use (March - October)	\$63.00/hour	\$60.00/hour
Bruderheim School	N/C per session	N/C
<b>MEETING ROOM RENTAL (PLUS GST)</b>		
Upstairs Meeting Room (Non-Profit)	\$15.00/hour \$64.00/day	\$15.00/hour \$64.00/day
Upstairs Meeting Room (Corporate, Private, Government)	\$30.00/hour \$120.00/day	\$30.00/hour \$120.00/day

## **10.0 – PARKS**

Campground rentals, lawn services, and ball diamond rentals for residents, non-residents, and other community groups.

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
<b>CAMPGROUNDS</b>		
Un-serviced	\$18.00/day	\$18.00/day
Serviced – power only	\$26.00/day \$575.00/month	\$26.00/day \$575.00/month
Fully Serviced all hookups	\$28.00/day \$600.00/month	\$600.00/month \$28.00/day
Winter Services November 1 <sup>st</sup> - March 31 <sup>st</sup> for Serviced lots with power only	\$32.67/day \$775/per month	\$32.67/day \$775/per month
<b>LAWN SERVICES</b>		
Lawn Mowing (Includes Operator) (School	\$128.00/hectare	\$128.00/hectare
Community Sites	Contractor Costs	Contractor Costs
Lawn Mowing Administration Fee	\$18.00	\$18.00
<b>BALL DIAMOND RENTALS</b>		
Victoria Park Tournament fee Friday-Sunday	\$100.00	\$18.00 per diamond per day
<b>AGRICULTURAL GROUNDS</b>		
Ag.Ground Rental	\$100.00 per day	\$100.00 per day

## ***11.0 – COMMUNITY HALL***

Rental rates for resident, non-residents, and other community groups for use of the auditorium and kitchen, including security deposits.

**Rental does not include any setup**

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
<b>AUDITORIUM</b>		
Security Deposit	\$250.00	\$250.00
Private Function	\$290.00/day \$145.00/maximum 4 hours	\$290.00/day
Event Preparation/Decorating { with auditorium rental only } (excludes Groups and Organizations)	\$75.00/day	\$75.00/day
Gift Openings (with auditorium rental only)	\$75.00/day	\$75.00/day
Auditorium (Funerals)	Private Function rate	\$100.00/half day
Auditorium - (Non-Profit Groups)	\$230.00/day \$115.00/maximum 4 hours	\$221.00/day \$100.00/half day (maximum 4 hours) includes kitchen and cooler
Local Non-Profit Group, Youth Recreation. Auditorium	\$100.00/day \$75.00/maximum 4 hours	\$75.00/day
<b>KITCHEN</b>		
Kitchen Only (Non-Profit Groups)	\$75.00/day	\$75.00/day
Kitchen Only (only available if auditorium is not booked)	\$175.00/day \$100.00/maximum 4 hours	\$80.00/ half day \$158.00/day



***12.0 – INFINITY BUSINESS CENTRE (BIBC)***

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
Office Rental	\$500.00 per month per office	\$500.00 per month per office
Office Rental (Incubator Clients)	\$500.00 per month per office with first three months free with signed one year contract.	
Meeting Room (Non-Profit)	\$15.00/hour \$64.00/day	\$15.00/hour \$64.00/day
Meeting Room (Corporate, Private, Government)	\$30.00/hour \$120.00/day	\$30.00/hour \$120.00/day

### ***3.0 BUSINESS LICENSE***

Licensing fees for local and non-local businesses and home occupations. Late payment penalties will also apply to license fees as noted in Business License Bylaw.

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
<b>BUSINESS LICENSE</b>		
Annual	\$30.00	\$30.00
Temporary (valid for less than 4 weeks)	\$15.00	\$15.00
<b>TRANSFER OF BUSINESS LICENSE</b>		
Transfer of Business License	\$18.00	\$18.00

### ***14.0 – ANIMAL CONTROL FEES***

Fees for dog licenses, over-limit permits. Dog license fees and fine prices are levied in accordance with the Dog Control Bylaw.

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
<b>LICENSES</b>		
Dog License (Unaltered)	\$32.00 Annual	\$32.00 Annual
Dog License (Spayed/Neutered)	\$22.00 Annual	\$22.00 Annual
Over Limit Dog Permit (3 or more) (Does not include dog tags)	\$62.00 Annual	\$62.00 Annual

## ***15.0 – DEVELOPMENT SERVICES***

Development services, including preparation and access to documents, letters of compliance and zoning certificates, and file search fees. Development permit applications submitted after work has commenced are double the fees.

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
<b>DOCUMENTS</b>		
Land Use Bylaw Text	\$50.00	\$50.00
Municipal Development Plan	\$77.00	\$77.00
Master Servicing Plan	\$250.00	\$250.00
Copies	(as per Administrative charges)	
<b>LETTERS OF COMPLIANCE AND ZONING CERTIFICATES</b>		
Single Dwelling Residential (Regular Service)	\$108.00 (GST exempt)	\$108.00 (GST exempt)
Commercial/Industrial/Institutional/Multi-Dwelling (Regular Service)	\$129.00 (GST exempt)	\$129.00 (GST exempt)
Commercial/Industrial/Institutional/Multi-Dwelling (One to three day service)	\$230.00 (GST exempt)	\$230.00 (GST exempt)
Revised Letter of Compliance (Within 3 months of previous request)	50% of Original Fee (GST exempt)	50% of Original Fee (GST exempt)
<b>FILE SEARCH</b>		
General Search (Development Files)	\$150.00 (GST exempt)	\$150.00 (GST exempt)
Appeals Against Development Decisions	\$200.00 (GST exempt)	\$60.00 (GST exempt)
<b>ROAD AGREEMENT</b>		
Road Use Agreement Inspection Fee	\$140.00	\$140.00

## **16.0 – DEVELOPMENT PERMIT APPLICATION FEES**

All development permit application fees are GST exempt. Development permit application fees include fees for R1, R2, and R3 zones, manufactured homes, minor residential development or redevelopment, accessory development, other residential permitted and discretionary use development, commercial, industrial, and institutional development, temporary and seasonal uses, notification fees, sign permits, portable signs, and temporary signs, and any other developments.\*

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
<b>R1 – Single Family Homes</b>		
Single Detached Dwellings	\$100.00	\$100.00
<b>R2, R3 – Multi-Residential</b>		
Fourplex, Apartment, Town House Development Congregate Housing	\$200.00 +\$50.00/unit to a maximum of \$5000.00	\$200.00 +\$50.00/unit to a maximum of \$5000.00
<b>MANUFACTURED HOME SITING (WITH ALBERTA LABEL)</b>		
Mobile Homes, Off-Site Manufactured Homes, and Ready to Move (RTM) Homes	\$150.00	\$150.00
<b>MINOR RESIDENTIAL DEVELOPMENT OR REDEVELOPMENT</b>		
Additions and/or Renovations (Single-Detached, Semi-Detached, Duplex, Manufactured Homes)	\$100.00 +\$1.50/m <sup>2</sup> over 185 m <sup>2</sup>	\$100.00 +\$1.50/m <sup>2</sup> over 185 m <sup>2</sup>
Residential Sales Centre/Show Home	\$200.00	\$200.00
Variance Request for Residential Dwellings	\$65.00	\$65.00
<b>ACCESSORY DEVELOPMENT</b>		
Sheds, etc. (up to 14 m <sup>2</sup> )	\$30.00	\$30.00
Detached Garage, Shops, etc. (14 m <sup>2</sup> to 93 m <sup>2</sup> , 93 m <sup>2</sup> to 140 m <sup>2</sup> , over 225m <sup>2</sup> )	\$75.00 + \$1.08/m <sup>2</sup> over 225 m <sup>2</sup> (maximum of \$500.00)	\$75.00 + \$1.08/m <sup>2</sup> over 225 m <sup>2</sup> (maximum of \$500.00)
Decks, Fences, etc.	\$30.00	\$30.00
Home Business (Major)	\$400.00	\$400.00
Home Business (Major) Notification Fee	\$60.00	\$60.00
Home Business (Minor)	\$150.00	\$150.00
<b>OTHER RESIDENTIAL</b>		
Permitted Uses	\$125.00 + \$1.50/m <sup>2</sup> structure fee (maximum of \$500.00)	\$125.00 + \$1.50/m <sup>2</sup> structure fee (maximum of \$500.00)
Discretionary Uses	\$250.00 + \$1.50/m <sup>2</sup> structure fee (maximum of \$1000.00)	\$250.00 + \$1.50/m <sup>2</sup> structure fee (maximum of \$1000.00)

Town of Bruderheim  
 Bylaw #13-2019 as amended

Variance Request for Accessory Development	\$30.00	\$30.00
<b>COMMERCIAL, INDUSTRIAL, AND INSTITUTIONAL DEVELOPMENT</b>		
Commercial Districts include C1, C2, UR Industrial Districts include BST, M1, UR Institutional Districts include I		
Permitted Uses	\$200.00 + \$1.00/m <sup>2</sup> (maximum of \$5000.00)	\$200.00 + \$1.00/m <sup>2</sup> (maximum of \$5000.00)
Permitted Use Only (no construction required)	\$100.00	\$100.00
Discretionary Uses	\$500.00 + Advertising and Notification charges	\$500.00 + Advertising and Notification charges
Discretionary Use Only (no construction required)	\$200.00 + Advertising and Notification charges	\$200.00 + Advertising and Notification charges
Additions, Alterations, Renovations for Existing/Approved Buildings and Uses	\$200.00	\$200.00
Additions, Alterations, Renovations for Existing/Approved Buildings and Uses – Use Only (no construction necessary)	\$100.00	\$100.00
Accessory Development/Buildings Change in Tenancy (no change in use)	\$103.00	\$103.00
Variance Request for Commercial, Industrial, and Institutional Uses – Minor Variance (10% or less)	\$100.00 + Advertising, Notification, and Development Permit Fees	\$100.00 + Advertising, Notification, and Development Permit Fees
Variance Request for Commercial, Industrial, and Institutional Uses – Major Variance (over 10%)	\$200.00 + Advertising, Notification, and Development Permit Fees	\$200.00 + Advertising, Notification, and Development Permit Fees
<b>TEMPORARY AND SEASONAL USES</b>		
Fruit Stands, Tree Lots, and Other Temporary Uses (as determined by the Development Officer)		
Up to 3 Months	\$125.00	\$125.00
Up to 6 Months	\$200.00	\$200.00
Up to 12 Months	\$250.00	\$250.00
Breeding Facility (Maximum 2 dogs)	\$175.00	\$175.00
Breeding Facility Renewal Fee (Maximum 2 dogs)	\$125.00	\$125.00
Breeding Facility (3 or more dogs)	\$300.00	\$300.00
Breeding Facility Renewal Fee (3 or more dogs)	\$175.00	\$175.00
Boarding Facility	\$250.00	\$250.00

Town of Bruderheim  
 Bylaw #13-2019 as amended

Boarding Facility Renewal	\$150.00	\$150.00
<b>OTHER USES</b>		
Aggregate Extraction	\$1000.00	\$1000.00
Outdoor Recreation (Including a principle building with a gross floor area up to 232 m <sup>2</sup> )	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof
Outdoor Motorized Vehicle Recreation (Including a principle building with a gross floor area up to 232 m <sup>2</sup> )	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof
Golf Course (Including a principle building with a gross floor area up to 232 m <sup>2</sup> )	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof
Campground (Including a principle building with a gross floor area up to 232 m <sup>2</sup> )	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof
Site Stripping and/or Grading	\$1000.00	\$1000.00
Greenhouse/Plant Nursery/Equestrian Centre	\$800.00	\$800.00
Wireless Communication Facilities (Cell Towers)	\$1500.00	\$1500.00
Wireless Communication Facilities (Institutional Installation)	\$500.00	\$500.00
Wireless Communication Facilities (Amateur Radio Towers)	\$250.00	\$250.00
Surface Parking Lots	\$500.00	\$500.00
Special Function Tents	No Fee	No Fee
Portable Classrooms/Temporary Structures	\$650.00	\$650.00
Submission or Revised Plan	50% of original fee	50% of original fee
Expansion of Development/Use – Previously Approved Development Permit	50% of the base use fee + Applicable unit/structure fee	50% of the base use fee + Applicable unit/structure fee
<b>NOTIFICATION FEES</b>		
Where notification/circulation is required as determined by the Development Officer		
Residential (Single Dwelling, Accessory Uses, etc.)	\$60.00	\$60.00
Residential (Multi-Dwelling and Accessory Uses, etc.)	\$125.00	\$125.00
Commercial, Industrial, and Institutional	\$175.00	\$175.00
Advertising Fee	Where advertising is required in the newspaper, the cost of the ad will be billed to the applicant.	
<b>REFUNDS</b>		
Refunds of a Development Permit Application Fee (prior to	75%	75%

Town of Bruderheim  
 Bylaw #13-2019 as amended

review/circulation of the development permit application)		
Refunds of Development Permit Application Fee (where a review of the development permit application has commenced)	50%	50%
Refund of Development Permit Application Fee (upon decision of development permit application)	No Refund	No Refund
Refund of the Development Permit Application Fee (where the fees for a development permit application is \$25.00 or less)	No Refund	No Refund
<b>SIGN PERMITS</b>		
Permanent Signs – Free Standing	\$200.00/sign	\$200.00/sign
Permanent Signs – Fascia, Wall, Canopy, etc.	\$100.00/sign	\$100.00/sign
Billboard Signs (under agreement)	\$1000.00	\$1000.00
<b>PORTABLE SIGNS AND OTHER TEMPORARY SIGNS</b>		
Up to 3 months	\$75.00	\$75.00
Up to 6 months	\$135.00	\$135.00
Up to 12 months	\$200.00	\$200.00
Election Signs on Right of Way (or other lands within the municipality's control)	\$250.00	\$250.00

\* The following provisions will also apply to development and development permit application fees:

- 1) All developments not covered in the afore-mentioned fee schedules shall be subject to an application fee, as determined by the Development Officer.
- 2) Should development commence prior to the issuance of a permit, the applicable fee(s) shall be doubled.
- 3) An application is not considered complete and will not be processed until all fees are paid.
- 4) Dog tags will be issued free of charge where a development permit is approved for a Breeding facility for dogs.
- 5) Gross leasable floor area means that the total floor area on the building or structure contained within the outside surface of the exterior wall, excluding attics, balconies, boiler rooms, electrical or mechanical rooms, and basement areas used exclusively for parking and storage.
- 6) For an Industrial Development, the calculation for gross floor area shall be adjusted to accommodate the inclusion of all principal and ancillary structures in the total calculation of gross leasable floor area.



## ***17.0 – IMPOUND FEES***

Impound fees will apply to signage that is portable and temporary, as well as other signs.

<b>SERVICE ITEM</b>	<b>2020 FEE</b>	<b>2019 FEE</b>
<b>SIGNAGE</b>		
Portable Signs	\$200.00/sign (GST exempt)	\$200.00/sign (GST exempt)
Temporary/Other Signs	\$35.00/sign	\$35.00/sign

## 18.0 – LAND MANAGEMENT SERVICES

SERVICE ITEM	2020 FEE	2019 FEE
<b>MISCELLANEOUS FEES</b>		
Amending Agreement	\$250.00	\$250.00
Discharge of Caveat	\$50.00 (GST exempt)	\$50.00 (GST exempt)
Discharge of Instruments	\$50.00 (GST exempt)	\$50.00 (GST exempt)
Consent Letter for Minor Encroachment	\$100.00	\$100.00
Encroachment Agreement	\$375.00	\$375.00
File Search	\$100.00 (GST exempt)	\$100.00 (GST exempt)
License Agreement	\$115.00 (GST exempt)	\$115.00 (GST exempt)
Crossing Agreement	\$350.00 (GST exempt)	\$350.00 (GST exempt)
<b>LAND USE BYLAW AMENDMENT FEES</b>		
Land Use Bylaw Amendment	\$2,700.00 (GST exempt)	\$2700.00 (GST exempt)
<b>AREA STRUCTURE PLAN *</b>		
*At the direction of the CAO, an area structure plan amendment may be deemed minor. If not deemed to be a minor amendment, the major amendment fee will apply.		
Area Structure Plan (New) Includes Advertising and Notification fees	\$5,700.00 + \$200.00 per gross hectare fee (GST exempt)	\$5700.00 + \$200.00 per gross hectare fee (GST exempt)
Area Structure Plan (Major Amendment) Includes Advertising and Notification fees	\$5,700.00 + \$200.00 per gross hectare fee (GST exempt)	\$5700.00 + \$200.00 per gross hectare fee (GST exempt)
Area Structure Plan (Minor Amendment) Includes Advertising and Notification fees	\$3,700.00 (GST exempt)	\$3700.00 (GST exempt)
Additional Fees	Customer is responsible	Customer is responsible
Municipal Development Plan Amendment Includes Advertising and Notification fees	\$3,200.00 (GST exempt)	\$3200.00 (GST exempt)
<b>CONCEPTUAL SCHEMES</b>		
Conceptual Scheme Application	\$1,100.00 (GST exempt)	\$1100.00 (GST exempt)
Conceptual Scheme Advertising and Notification Fee (With LUB Amendment)	\$400.00 (GST exempt)	\$400.00 (GST exempt)
Conceptual Scheme Advertising and Notification Fee (Without LUB Amendment)	\$1,100.00 (GST exempt)	\$1100.00 (GST exempt)
Additional Advertising	Direct Cost + 15% (GST exempt)	Direct Cost + 15% (GST exempt)
<b>SUBDIVISION FEE SCHEDULE</b>		
<b>COMMERCIAL, INDUSTRIAL, INSTITUTIONAL, OR PUBLIC LOT</b>		
Application Base Fee	\$500.00 (GST exempt)	\$500.00 (GST exempt)
Application	\$500.00/unit (GST exempt)	\$500.00/unit (GST exempt)
Endorsement	\$500.00/unit (GST exempt)	\$500.00/unit (GST exempt)
<b>CONVENTIONAL CONDOMINIUM</b>		

Town of Bruderheim  
Bylaw #13-2019 as amended

Application Base Fee	\$1,000.00 (GST exempt)	\$1000.00 (GST exempt)
Application	\$2000.00/unit (GST exempt)	\$2000.00/unit (GST exempt)
Endorsement	\$2000.00/unit (GST exempt)	\$2000.00/unit (GST exempt)
Condominium Conversion Endorsement	Per Government of Alberta Regulation #AR 168/2000 (per unit)	
<b>1<sup>ST</sup> TIME EXTENSIONS FOR SUBDIVISION APPROVALS</b>		
Application/Approval	\$300.00 (GST exempt)	\$300.00 (GST exempt)
Refund (if time extension application is denied)	50% of extension fee	50% of extension fee
<b>1<sup>ST</sup> TIME EXTENSIONS FOR ENDORSEMENTS</b>		
Application/Approval	\$300.00 (GST exempt)	\$300.00 (GST exempt)
Refund (if time extension application is denied)	50% of extension fee	50% of extension fee
<b>2<sup>ND</sup> AND SUBSEQUENT ADDITIONAL SUBDIVISION EXTENSIONS</b>		
Application/Approvals	Double original fee	Double original fee
Refund (if time extension application is denied)	50% of extension fee	50% of extension fee
<b>GOODS AND SERVICES</b>		
Customer Addressing Service	\$60.00/hour (minimum fee of \$60.00)	\$60.00/hour (minimum fee of \$60.00)
Request for Address Change or Developer Initiated Address Change (due to subdivision design change)	\$400.00/lot	\$400.00/lot
Request for Address Change (as above)	Direct cost + 15%	Direct cost + 15%
Advertising Fees		
<b>LAND DEVELOPMENT</b>		
Development Agreements (documents)	\$100.00 (GST exempt)	\$100.00 (GST exempt)
Discharge of Postponement of Instrument	\$50.00	\$50.00
Approval and Inspection Fees (Development Agreement requirement)	\$50.00/hectare	\$50.00/hectare
Letter of Clarification on Caveat or Instrument Obligations to Landowner	\$50.00 (GST exempt)	\$50.00 (GST exempt)

\*The following provisions will also apply to land management services and fees:

- 1) For application/endorsement fees that are based on a per-lot system, the remnant parcel and all public lots (i.e.: MR, ER, PUL) shall not be considered a lot to which the fees shall apply, except where a public lot is the subject of the application.
- 2) For application/endorsement fees that are based on a per lot system, where there is no remnant parcel, the lot fee shall be calculated based on the total number of new lots created minus one lot (to account for the original lot).
- 3) An application is not considered complete and will not be processed until all fees are paid.
- 4) Refunds on current Town of Bruderheim application fees – Application fees may be refunded upon written request as follows:
  - a) 90% prior to circulation.

Town of Bruderheim  
Bylaw #13-2019 as amended

- b) 20% after circulation but prior to preparation of Administration's report.
- c) No refund once the Administrative report has been prepared.
- 5) Advertising Fees for Land Use Bylaws/Area Structure Plans/Municipal Development Plan Amendments may be refunded upon written request as follows:
  - a) 100% if request is received prior to advertising.
  - b) No refund if advertising has been completed.
- 6) Where there is a dispute over interpretation of the fee, a written request can be made to the CAO for clarification.