

Council Remuneration Policy

Date of Approval by Council: 02/03/1999, 01/17/01,
01/02/02, 11/20/02, 04/05/06, 05/05/06, 03/06/14, 16/08/17

Resolution No: 25/2018

Lead Role: Administration

Replaces: 011/99, 09/01, 05/02,
141/02, 50/06, 184/07, 27/2014,
143/2017

Last Review Date: February 7, 2018

Next Review Date: August 2020

Administrative Responsibility: CAO/Finance Director

Purpose

The purpose of this policy is to serve as a guide for compensation Bruderheim's Elected Officials for attending meetings and professional development opportunities.

Policy Statement

The Town of Bruderheim Council will be compensated for attending to Town business as per the defined amounts and terms.

Guidelines

The Town of Bruderheim Council shall receive remuneration as follows:

1. A monthly remuneration shall be paid to the Chief Elected Official of the Town of Bruderheim for attending regularly scheduled Council meetings. This sum will be paid on a quarterly basis. (Refer to Schedule A)
2. A monthly remuneration shall be paid to the Deputy Chief Elected Official of the Town of Bruderheim for attending regularly scheduled Council meetings. This sum will be paid on a quarterly basis. (Refer to Schedule A)
3. A monthly remuneration shall be paid to each Councillor of the Town of Bruderheim for attending regularly scheduled Council meetings. This sum will be paid on a quarterly basis. (Refer to Schedule A)

4. Cost of Living Allowance (COLA) will be added to monthly remuneration rates as included in the annual operating budget.
5. A remuneration will be paid to each Councillor, Deputy Chief Elected Official and Chief Elected Official for each in- town meeting attended as part of their Council appointments to committees and/or boards with no specific mention to time of day or day of week. This sum will not be paid if the hosting board or committee recompenses attendees. A monthly expense claim form will be submitted for payment. (Refer to Schedule A)
6. A remuneration will be paid to each Councillor, Deputy Chief Elected Official, and Chief Elected Official for each full day (more than 4 hours) training session (whether in town or out of town) with no specific regard to day of the week. (Refer to Schedule A)
7. A remuneration will be paid to each Councillor, Deputy Chief Elected Official, and Chief Elected Official for each half day (less than 4 hours) training session with no specific regard to time of day or day of week. A monthly expense claim form will be submitted for payment. (Refer to Schedule A)
8. A remuneration will be paid to each Councillor , Deputy Chief Elected Official, and Chief Elected Official for a special meeting of Council that is longer than one hour in length but less than 4 hours in length with no specific mention to time of day or day of week. (Refer to Schedule A)
9. A remuneration will be paid to each Councillor, Deputy Chief Elected Official, and Chief Elected Official for a special meeting of Council that is longer than 4 hours in length with no specific mention of time of day or day of week. A monthly expense claim form will be submitted for payment. (Refer to Schedule A)
10. A remuneration will be paid to each Councillor, Deputy Chief Elected Official, and Chief Elected Official for each meeting attended out of town as part of their Council appointments to committees and/or boards that is less than 4 hours in length, with no specific mention to time of day or day of week. For out of town meetings that are longer than 4 hours in length, a remuneration will be paid. This will also include inter-municipal meetings that are held with other Councils. This sum will not be paid if the hosting board or committee recompenses the attendees. A monthly expense claim form will be submitted for payment. (Refer to Schedule A)
11. A member of Town Council wishing to attend a seminar must have his/her attendance authorized by Council before attending.
12. Council shall review and approve request to attend seminars and conferences based on the following:

- a) The curriculum must be directly related to the Councillor's position or portfolio and be of a benefit to the Town.
- b) Conventions must be of a recognized organization.
- c) Completed Council Development Form providing costs and relevant information for the approval.

This policy rescinds all previous Council Remuneration Bylaws and Policies.

Dated this 7th day of February, 2018.

THE TOWN OF BRUDERHEIM

Per 
Patty Podoborzny,
Chief Administrative Officer

SCHEDULE "A"

Council Remuneration

	Monthly Remuneration	In Town Meetings	Appointed Board Meetings Out of Town/Training- Out of Town-Half Day	Appointed Board Meetings Out of Town/ Training- Full Day	Special Meetings
Mayor	\$723.5	\$25	\$75	\$150	\$75
Deputy Mayor	\$592.63	\$25	\$75	\$150	\$75
Councillors	\$542.63	\$25	\$75	\$150	\$75