



# 2018 Fees and Charges

Bylaw # 06-2017  
Schedule "A"

**Town of Bruderheim**  
**2018 SCHEDULE OF FEES AND CHARGES**

**Pursuant to Bylaw # 06-2017**  
**Approved Dec 20, 2017**

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## ***1.0 – GENERAL ADMINISTRATION***

General administration fees for tax-related costs, penalties, and interest charges, various office items (photocopying, faxing), and other miscellaneous charges for Town services.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>TAXATION</b>		
Tax Penalties (July 1st)	18%	18%
Tax Penalties (2nd penalty date January 1)	18%	18%
Tax Recovery Costs	\$35.00	\$31.00
Tax Search / Assessment Roll	\$11.00	\$11.00
Tax Certificate/ Assessment Certificate	\$31.00	\$31.00
Tax Assessment Appeals	\$60.00	\$60.00
Accounts Receivable Monthly Interest Charge	1.5%	1.5%
<b>PHOTOCOPYING</b>		
Photocopies	\$0.40 (GST included)	\$0.35 (GST included)
Photocopies (Local Clubs and Groups)	\$0.25 cost B/W (no GST)	\$0.20 cost B/W (no GST)
Photocopies (Local Clubs and Groups)	\$0.30 cost colour (no GST)	\$0.25 cost colour (no GST)
<b>FAXING</b>		
Faxes (Local)	\$1.00 (1 <sup>st</sup> page) \$0.50 (thereafter)	\$1.00 (1 <sup>st</sup> page) \$0.50 (thereafter)
Faxes (Long Distance)	\$3.00 (1 <sup>st</sup> page) \$1.00 (thereafter)	\$3.00 (1 <sup>st</sup> page) \$1.00 (thereafter)
<b>MISCELLANEOUS</b>		
N.S.F. Charge	\$26.00	\$26.00
Admin Fee (Added to Work Orders)	\$18.00	\$18.00

## **2.0 –PUBLIC WORKS**

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>TRUCKS AND EQUIPMENT</b>		
Equipment Rental	As per Alberta Road Builders Association Listed Price	
Community Sign Boards	\$20.00 per week	
<b>MISCELLANEOUS SERVICES</b>		
Event Clean Up	\$200.00	
Snow Clearing	\$300.00	
Extra Labour for set up & take down (Monday – Friday 8:00 – 4:00)	\$40.00/hour/person	
Extra Labour for set up & take down (after hours)	\$60.00/hour/person	

### 3.0 – WATER

Water rates for the public, commercial entities, buildings, external customers, water meter fees, and other water-related fees. Public rates and commercial rates are charged with flat fees per set amount of m and additional overage charges are applied.

SERVICE ITEM	2018 FEE	2017 FEE
<b>WATER RATES</b>		
Public Rate (Single Dwelling, Multiple Dwelling, Church, Public Education Facility)	\$49.47 (flat rate for 14 cubic meter) + \$1.38 (overage charge per 0.45 cubic meters)	\$49.47 (flat rate for 14 cubic meter) +\$1.38 (overage charge per 0.45 cubic meters)
Commercial Rate (Commercial Business, Restaurants, Grocery Stores, Hotel, Car Wash, Gas Station, Store, Laundromat)	\$57.71 (flat rate for 14 cubic meter) + \$1.38 (overage charge per 0.45 cubic meters)	\$57.71 (flat rate for 14 cubic meter) + \$1.38 (overage charge per 0.45 cubic meters)
<b>BUILDINGS</b>		
Apartments & Trailer Park	\$30.15 per unit (flat rate for 14 cubic meters ) + \$1.38 (overage charge per 0.45 cubic meters)	See Commercial Rate (flat rate for 18 cubic meters) + See Commercial Rate (overage charge per 0.45 cubic meter)
<b>EXTERNAL CUSTOMERS</b>		
Bulk Water	\$5.50/cubic meter	\$5.50/cubic meter
Bruderheim Co-Op Water	\$1.58/cubic meter	\$1.49/cubic meter
<b>WATER METER FEES</b>		
5/8" & 3/4" Meter	Cost Recovery	Cost Recovery
1" Meter	Cost Recovery	Cost Recovery
1-1/2" Meter	Cost Recovery	Cost Recovery
2" Meter	Cost Recovery	Cost Recovery
<b>MISCELLANEOUS</b>		
Meter Reading connect or disconnect fee (by appointment, does not include new homes)	\$60.00 (during regular office hours) \$250.00 (after regular office hours)	\$35.00 (during regular office hours) \$60.00 (after regular office hours)
Connect to Town water supply	400.00	400.00
Bench Testing Meters (done by 3 <sup>rd</sup> Party)	\$150.00	\$150.00
Billing Discontinuance (existing customers, must be paid at time of application) Note: cc to be shut off by town	\$250.00	\$250.00

**4.0 – SEWER**

Monthly charges that will be applied for single dwellings, multiple dwellings, commercial, industrial, institutional, and other miscellaneous costs of sewage services.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>MONTHLY CHARGES</b>		
Single Dwelling	\$22.70	\$22.70
Multiple Dwelling (Duplex per Unit, Row Housing per Unit)	\$22.70	\$22.70
<b>COMMERCIAL</b>		
Hotel, Motel, Boarding House	\$46.68	\$46.68
Commercial (Retail Store, Garage or Service Station, Grocery Store)	\$22.70	\$22.70
Restaurant, Car Was, Gas Station, Laundromat	\$30.02	\$30.02
<b>INSTITUTIONAL</b>		
Church	\$22.70	\$22.70
School	\$303.96	\$303.96
<b>INDUSTRIAL</b>		
Public Service	\$36.03	\$36.03
<b>MISCELLANEOUS</b>		
New Connection (application for new service connection)	\$100.00	\$100.00

## 5.0 – RECYCLING

Recycling service costs for residents for bins and once-a-week pick up.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>ONCE A WEEK PICK UP</b>		
Recycling Rolling Cart	\$1.54	\$1.54
Residential	\$5.42/month	\$5.42/month
Commercial	\$5.42/month	\$5.42/month
Seniors	Free (with completed application for subsidy; excludes bin)	
<b>RECYCLING BINS</b>		
Recycling Bin 2 yard	\$58.05	57.15
Recycling Bin 4 yard	\$83.85	\$82.59
Recycling Bin 6 yard	\$115.25	\$113.59
Cardboard Bin	\$113.51	\$113.51
Extra Roll Cart	\$6.75	

**6.0 – REFUSE**

Service costs for once-a-week pick up for residents, commercial, institutional, and industrial entities, as well as refuse bin costs that vary by volume.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>ONCE A WEEK PICK UP</b>		
Single Dwelling	\$25.27/month	\$25.27/month
Senior Rate	\$12.36/month	\$12.36/month
Multiple Dwelling (Duplex per Unit, Boarding House)	\$25.27/month	\$25.27/month
<b>COMMERCIAL</b>		
Hotel, Motel	\$39.32/month	\$39.32/month
Restaurant	\$39.32/month	\$39.32/month
Car Wash, Gas Station	\$39.32/month	\$39.32/month
Grocery Store	\$39.32/month	\$39.32/month
<b>INSTITUTIONAL</b>		
Church	\$25.27/month	\$25.27/month
School	\$84.24/month	\$84.24/month
<b>INDUSTRIAL</b>		
Public Service	See Commercial Rate	See Commercial Rate
<b>REFUSE BIN</b>		
Refuse Bin – 2 yard	\$57.40	\$56.54
Refuse Bin – 4 yard	\$83.85	\$82.59
Refuse Bin – 6 yard	\$115.25	\$113.51
Refuse Bin – 8 yard #001	\$155.10	\$152.73
Refuse Bin – 8 yard #002	\$167.60	\$165.06
Refuse Bin – 4 yard temporary	\$134.00	
Additional Waste Roll Cart	\$10.55/month	\$10.35/month



**7.0 –FIRE HALL RENTAL**

Costs associated with the renting of the fire hall.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
Fire Hall Room Rental	\$250.00/day \$25.00/hour	\$250.00/day \$25.00/hour
Fire Hall Room Rental - Council Committee List (Meetings only) - Public Community Education Sessions (Meetings only) - Strathcona County (Meetings only or Public Education Sessions) - Lamont County (Meetings only or Public Education Sessions)	N/C (Does not include set up)	N/C (Does not include set up)

## ***8.0 – SUPPLIES & EQUIPMENT***

Costs associated with costume and table/chair rentals.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
Costumes (Santa, Brud the Bear)	\$30.00/day	\$30.00/day
Costumes – Damage Deposit	\$50.00	\$50.00
Table rental	\$10.00/day per table	\$10.00/day per table
Table rental deposit	10% of total invoice or signed waiver	10% of total invoice or signed waiver
Chair rental	\$2.00/day per chair	\$2.00/day per chair
Chair rental deposit	10% of total invoice or signed waiver	10% of total invoice or signed waiver

## 9.0 – ARENA

Costs to residents, teams, and non-residents for arena and meeting room rentals.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>ARENA RENTALS (GST INCLUDED)</b>		
Shinny Hockey /Public Skating (Youth, Adult)	N/C Session	N/C Session
Minor Sports Tournaments	\$94.58/hour	\$94.58/hour
Adult Tournaments	\$115.00/hour	\$115.00/hour
Local Clubs and Groups	\$88.00/hour	\$88.00/hour
Non-Local Clubs and Groups	\$127.00/hour	\$127.00/hour
Resident Adults	\$127.00/hour	\$127.00/hour
Non-Resident Adults	\$141.00/hour	\$141.00/hour
Local off Season use (March - October)	\$40.00/hour	\$40.00/hour
Non-Local off Season use (March - October)	\$60.00/hour	\$60.00/hour
Bruderheim School	N/C	N/C
<b>MEETING ROOM RENTAL</b>		
Upstairs Meeting Room (Non-Profit)	\$15.00/hour \$64.00/day	\$15.00/hour \$64.00/day
Upstairs Meeting Room (Corporate, Private, Government)	\$30.00/hour \$120.00/day	\$30.00/hour \$120.00/day

**10.0 – PARKS**

Campground rentals, lawn services, and ball diamond rentals for residents, non-residents, and other community groups.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>CAMPGROUNDS</b>		
Un-serviced	\$18.00/day	\$18.00/day
Serviced	\$26.00/day \$575.00/month	\$26.00/day \$575.00/month
Fully Serviced (Including Sewer Hookup)	\$600.00/month	\$600.00/month
Winter Services November 1 <sup>st</sup> - March 31 <sup>st</sup> for Serviced lots with power	\$32.67/day \$775/per month	\$32.67/day \$775/per month
<b>LAWN SERVICES</b>		
Lawn Mowing (Includes Operator) (School	\$128.00/hectare	\$128.00/hectare
Community Sites	Contractor Costs	
Lawn Mowing Administration Fee	\$18.00	\$18.00
<b>BALL DIAMOND RENTALS</b>		
Victoria Park (Non-Profit)	No Charge	No Charge
Victoria Park (Resident Adult)	\$11.00 per diamond per day	\$11.00 per diamond
Victoria Park (Non-Resident Adult)	\$18.00 per diamond per day	\$18.00 per diamond
<b>Bruderheim Agricultural Grounds</b>		
Ag.Ground Rental	\$100.00 per day	

## ***11.0 – COMMUNITY HALL***

Rental rates for resident, non-residents, and other community groups for use of the auditorium and kitchen, including security deposits and supervisor fees.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>AUDITORIUM</b>		
Security Deposit	\$250.00	\$250.00
Supervisor (On Site/On Call)	\$35.00 (maximum 6 hours)	\$35.00 (maximum 6 hours)
Private Function (auditorium)	\$218.00/day	\$218.00/day
Event Preparation/Decorating (with auditorium rental; excludes Groups and Organizations)	\$35.00	\$35.00
Gift Openings (with auditorium rental)	\$35.00	\$35.00
Auditorium (Funerals) does not include any setup	\$75.00	\$75.00
Auditorium (Non-Profit Groups) Does not include any setup	\$146.00/full day \$75.00/half day (maximum 4 hours)	\$146.00/full day \$75.00/half day (maximum 4 hours)
Auditorium (Local Non-Profit Group, Youth Recreation, School- Does not include any setup)	\$45.00/full day	\$45.00/full day
<b>KITCHEN</b>		
Kitchen (with auditorium rental)	\$75.00 per day	\$75.00 per event
Kitchen Only (Non-Profit Groups)	\$75.00 per day	\$75.00 per event
Kitchen Only (October 1 – March 31) (only available if auditorium is not booked)	\$80.00 for 4 hours \$158.00/day	\$80.00 for 4 hours \$158.00/day
Kitchen Only (Apr 1 – Sept 30) (only available if auditorium is not booked)	\$105.00 for 4 hours \$210.00/day	\$105.00 for 4 hours \$210.00/day
Walk-in Cooler rental	\$29.00/day	\$29.00/day

***12.0 – BRUDERHEIM BUSINESS INFINITY CENTRE (BBIC)***

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
Office Rental	\$500.00 per month per office	
Meeting Room (Non-Profit)	\$15.00/hour \$64.00/day	
Meeting Room (Corporate, Private, Government)	\$30.00/hour \$120.00/day	

### ***13.0 BUSINESS LICENSE***

Licensing fees for residents, non-local businesses, and home occupations apply to daily, weekly, monthly, semi-annual, and annual licenses. Late payment penalties will also apply to license fees.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>LOCAL BUSINESS</b>		
Annual	\$30.00	\$30.00
Temporary (valid for less than 4 weeks)	\$15.00	\$15.00
<b>NON-LOCAL BUSINESS</b>		
Annual	\$125.00	\$125.00
Temporary (valid for less than 4 weeks)	\$50.00	\$ 50.00
<b>TRANSFER OF BUSINESS LICENSE</b>		
Transfer of Business License	\$18.00	

### ***14.0 – ANIMAL CONTROL FEES***

Fees for dog licenses, over-limit permits. Dog license fees and fine prices are levied in accordance with the Dog Control Bylaw.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>LICENSES</b>		
Dog License (Unaltered)	\$32.00 Annual	\$32.00
Dog License (Spayed/Neutered)	\$22.00 Annual	\$22.00
Over Limit Dog Permit (3 or more) (Does not include dog tags)	\$62.00 Annual	\$62.00
Over Limit Animals (Horses)	No fee for 2018	
Skunk Trap Deposit	\$0.00 \$150.00	0.00 \$150.00



## **15.0 – DEVELOPMENT SERVICES**

Development services, including preparation and access to documents, letters of compliance and zoning certificates, and file search fees. Development permit applications submitted after work has commenced are double the fees.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>DOCUMENTS</b>		
Land Use Bylaw Text	\$50.00	\$50.00
Municipal Development Plan	\$77.00	\$77.00
Master Servicing Plan	\$250.00	
Copies	(as per Administrative charges)	
<b>LETTERS OF COMPLIANCE AND ZONING CERTIFICATES</b>		
Single Dwelling Residential (Regular Service)	\$108.00 (GST exempt)	\$108.00 (GST exempt)
Commercial/Industrial/Institutional/Multi-Dwelling (Regular Service)	\$129.00 (GST exempt)	\$129.00 (GST exempt)
Commercial/Industrial/Institutional/Multi-Dwelling (One to three day service)	\$230.00 (GST exempt)	\$230.00 (GST exempt)
Revised Letter of Compliance (Within 3 months of previous request)	50% of Original Fee (GST exempt)	50% of Original Fee (GST exempt)
<b>FILE SEARCH</b>		
General Search (Development Files)	\$150.00 (GST exempt)	\$150.00 (GST exempt)
Appeals Against Development Decisions	\$60.00 (GST exempt)	\$60.00 (GST exempt)
<b>ROAD AGREEMENT</b>		
Road Use Agreement Inspection Fee	\$140.00	

## 16.0 – DEVELOPMENT PERMIT APPLICATION FEES

All development permit application fees are GST exempt. Development permit application fees include fees for R1, R2, and R3 zones, manufactured homes, minor residential development or redevelopment, accessory development, other residential permitted and discretionary use development, commercial, industrial, and institutional development, temporary and seasonal uses, notification fees, sign permits, portable signs, and temporary signs, and any other developments.\*

SERVICE ITEM	2018 FEE	2017 FEE
<b>R1 – Single Family Homes</b>		
Single Detached Dwellings	\$100.00	\$100.00
<b>R2, R3 – Multi-Residential</b>		
Fourplex, Apartment, Town House Development Congregate Housing	\$200.00 +\$50.00/unit to a maximum of \$5000.00	\$200.00 +\$50.00/unit to a maximum of \$5000.00
<b>MANUFACTURED HOME SITING (WITH ALBERTA LABEL)</b>		
Mobile Homes, Off-Site Manufactured Homes, and Ready to Move (RTM) Homes	\$150.00	\$150.00
<b>MINOR RESIDENTIAL DEVELOPMENT OR REDEVELOPMENT</b>		
Additions and/or Renovations (Single-Detached, Semi-Detached, Duplex, Manufactured Homes)	\$100.00 +\$1.50/m <sup>2</sup> over 185 m <sup>2</sup>	\$100.00 +\$1.50/m <sup>2</sup> over 185 m <sup>2</sup>
Residential Sales Centre/Show Home	\$200.00	\$200.00
Variance Request for Residential Dwellings	\$65.00	\$65.00
<b>ACCESSORY DEVELOPMENT</b>		
Sheds, etc. (up to 14 m <sup>2</sup> )	\$30.00	\$30.00
Detached Garage, Shops, etc. (14 m <sup>2</sup> to 93 m <sup>2</sup> , 93 m <sup>2</sup> to 140 m <sup>2</sup> , over 225m <sup>2</sup> )	\$75.00 + \$1.08/m <sup>2</sup> over 225 m <sup>2</sup> (maximum of \$500.00)	\$75.00
Decks, Fences, etc.	\$30.00	\$30.00
Home Business (Major)	\$400.00	\$400.00
Home Business (Major) Notification Fee	\$60.00	\$60.00
Home Business (Minor)	\$150.00	\$150.00
<b>OTHER RESIDENTIAL</b>		
Permitted Uses	\$125.00 + \$1.50/m <sup>2</sup> structure fee (maximum of \$500.00)	\$125.00 + \$/m <sup>2</sup> structure fee (maximum of \$500.00)
Discretionary Uses	\$250.00 + \$1.50/m <sup>2</sup> structure fee (maximum of \$1000.00)	\$250.00 + \$1.50/m <sup>2</sup> structure fee (maximum of \$1000.00)
Variance Request for Accessory Development	\$30.00	\$30.00

<b>COMMERCIAL, INDUSTRIAL, AND INSTITUTIONAL DEVELOPMENT</b>		
Commercial Districts include C1, C2, UR Industrial Districts include BSD, G1, UR Institutional Districts include I		
Permitted Uses	\$200.00 + \$1.00/m <sup>2</sup> (maximum of \$5000.00)	\$200.00 + \$1.00/m <sup>2</sup> (maximum of \$5000.00)
Permitted Use Only (no construction required)	\$100.00	\$100.00
Discretionary Uses	\$500.00 + Advertising and Notification charges	\$500.00 + Advertising and Notification charges
Discretionary Use Only (no construction required)	\$200.00 + Advertising and Notification charges	\$200.00 + Advertising and Notification charges
Additions, Alterations, Renovations for Existing/Approved Buildings and Uses	\$200.00	\$200.00
Additions, Alterations, Renovations for Existing/Approved Buildings and Uses – Use Only (no construction necessary)	\$100.00	\$100.00
Accessory Development/Buildings Change in Tenancy (no change in use)	\$103.00	\$103.00
Variance Request for Commercial, Industrial, and Institutional Uses – Minor Variance (10% or less)	\$100.00 + Advertising, Notification, and Development Permit Fees	\$100.00 + Advertising, Notification, and Development Permit Fees
Variance Request for Commercial, Industrial, and Institutional Uses – Major Variance (over 10%)	\$200.00 + Advertising, Notification, and Development Permit Fees	\$200.00 + Advertising, Notification, and Development Permit Fees
<b>TEMPORARY AND SEASONAL USES</b>		
Fruit Stands, Tree Lots, and Other Temporary Uses (as determined by the Development Officer)		
Up to 3 Months	\$125.00	\$125.00
Up to 6 Months	\$200.00	\$200.00
Up to 12 Months	\$250.00	\$250.00
Breeding Facility (Maximum 2 dogs)	\$175.00	\$175.00
Breeding Facility Renewal Fee (Maximum 2 dogs)	\$125.00	\$125.00
Breeding Facility (3 or more dogs)	\$300.00	\$300.00
Breeding Facility Renewal Fee (3 or more dogs)	\$175.00	\$175.00
Boarding Facility	\$250.00	\$250.00
Boarding Facility Renewal	\$150.00	\$150.00
<b>OTHER USES</b>		
Aggregate Extraction	\$1000.00	\$1000.00
Outdoor Recreation (Including a principle building with a	\$800.00 + \$3.00/m <sup>2</sup> structure fee over	\$800.00 + \$3.00/m <sup>2</sup> structure fee over

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gross floor area up to 232 m <sup>2</sup> )	232 m <sup>2</sup> or portion thereof	232 m <sup>2</sup> or portion thereof
Outdoor Motorized Vehicle Recreation (Including a principle building with a gross floor area up to 232 m <sup>2</sup> )	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof
Golf Course (Including a principle building with a gross floor area up to 232 m <sup>2</sup> )	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof
Campground (Including a principle building with a gross floor area up to 232 m <sup>2</sup> )	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof	\$800.00 + \$3.00/m <sup>2</sup> structure fee over 232 m <sup>2</sup> or portion thereof
Site Stripping and/or Grading	\$1000.00	\$1000.00
Greenhouse/Plant Nursery/Equestrian Centre	\$800.00	\$800.00
Wireless Communication Facilities (Cell Towers)	\$1500.00	\$1500.00
Wireless Communication Facilities (Institutional Installation)	\$500.00	\$500.00
Wireless Communication Facilities (Amateur Radio Towers)	\$250.00	\$250.00
Surface Parking Lots	\$500.00	\$500.00
Special Function Tents	No Fee	No Fee
Portable Classrooms/Temporary Structures	\$650.00	\$650.00
Submission or Revised Plan	50% of original fee	50% of original fee
Expansion of Development/Use – Previously Approved Development Permit	50% of the base use fee + Applicable unit/structure fee	50% of the base use fee + Applicable unit/structure fee
<b>NOTIFICATION FEES</b>		
Where notification/circulation is required as determined by the Development Officer		
Residential (Single Dwelling, Accessory Uses, etc.)	\$60.00	\$60.00
Residential (Multi-Dwelling and Accessory Uses, etc.)	\$125.00	\$125.00
Commercial, Industrial, and Institutional	\$175.00	\$175.00
Advertising Fee	Where advertising is required in the newspaper, the cost of the ad will be billed to the applicant.	
<b>REFUNDS</b>		
Refunds of a Development Permit Application Fee (prior to review/circulation of the development permit application)	75%	75%
Refunds of Development Permit Application Fee (where a review of the development permit application has commenced)	50%	50%
Refund of Development Permit Application Fee (upon decision of	No Refund	No Refund

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development permit application)		
Refund of the Development Permit Application Fee (where the fees for a development permit application is \$25.00 or less)	No Refund	No Refund
<b>SIGN PERMITS</b>		
Permanent Signs – Free Standing	\$200.00/sign	\$200.00/sign
Permanent Signs – Fascia, Wall, Canopy, etc.	\$100.00/sign	\$100.00/sign
Billboard Signs (under agreement)	\$1000.00	\$1000.00
<b>PORTABLE SIGNS AND OTHER TEMPORARY SIGNS</b>		
Up to 3 months	\$75.00	\$75.00
Up to 6 months	\$135.00	\$135.00
Up to 12 months	\$200.00	\$200.00
Election Signs on Right of Way (or other lands within the municipality's control)	\$250.00	\$250.00

\* The following provisions will also apply to development and development permit application fees:

- 1) All developments not covered in the afore-mentioned fee schedules shall be subject to an application fee, as determined by the Development Officer.
- 2) Should development commence prior to the issuance of a permit, the applicable fee(s) shall be doubled.
- 3) An application is not considered complete and will not be processed until all fees are paid.
- 4) Dog tags will be issued free of charge where a development permit is approved for a Breeding facility for dogs.
- 5) Gross leasable floor area means that the total floor area on the building or structure contained within the outside surface of the exterior wall, excluding attics, balconies, boiler rooms, electrical or mechanical rooms, and basement areas used exclusively for parking and storage.
- 6) For an Industrial Development, the calculation for gross floor area shall be adjusted to accommodate the inclusion of all principal and ancillary structures in the total calculation of gross leasable floor area.

### ***17.0 – IMPOUND FEES***

Impound fees will apply to signage that is portable and temporary, as well as other signs.

<b>SERVICE ITEM</b>	<b>2018 FEE</b>	<b>2017 FEE</b>
<b>SIGNAGE</b>		
Portable Signs	\$200.00/sign (GST exempt)	\$200.00/sign (GST exempt)
Temporary/Other Signs	\$35.00/sign	\$35.00/sign

## 18.0 – LAND MANAGEMENT SERVICES

SERVICE ITEM	2018 FEE	2017 FEE
<b>MISCELLANEOUS FEES</b>		
Amending Agreement	\$250.00	\$250.00
Discharge of Caveat	\$50.00 (GST exempt)	\$50.00 (GST exempt)
Discharge of Instruments	\$50.00 (GST exempt)	\$50.00 (GST exempt)
Consent Letter for Minor Encroachment	\$100.00	\$100.00
Encroachment Agreement	\$375.00	\$375.00
File Search	\$100.00 (GST exempt)	\$100.00 (GST exempt)
License Agreement	\$115.00 (GST exempt)	\$115.00 (GST exempt)
Crossing Agreement	\$350.00 (GST exempt)	\$350.00 (GST exempt)
<b>LAND USE BYLAW AMENDMENT FEES</b>		
Land Use Bylaw Amendment	\$2700.00 (GST exempt)	\$2700.00 (GST exempt)
<b>AREA STRUCTURE PLAN *</b>		
*At the direction of the CAO, an area structure plan amendment may be deemed minor. If not deemed to be a minor amendment, the major amendment fee will apply.		
Area Structure Plan (New) Includes Advertising and Notification fees	\$5700.00 + \$200.00 per gross hectare fee (GST exempt)	\$5700.00 + \$200.00 per gross hectare fee (GST exempt)
Area Structure Plan (Major Amendment) Includes Advertising and Notification fees	\$5700.00 + \$200.00 per gross hectare fee (GST exempt)	\$5700.00 + \$200.00 per gross hectare fee (GST exempt)
Area Structure Plan (Minor Amendment) Includes Advertising and Notification fees	\$3700.00 (GST exempt)	\$3700.00 (GST exempt)
Additional Fees	Customer is responsible	Customer is responsible
Municipal Development Plan Amendment Includes Advertising and Notification fees	\$3200.00 (GST exempt)	\$3200.00 (GST exempt)
<b>CONCEPTUAL SCHEMES</b>		
Conceptual Scheme Application	\$1100.00 (GST exempt)	\$1100.00 (GST exempt)
Conceptual Scheme Advertising and Notification Fee (With LUB Amendment)	\$400.00 (GST exempt)	\$400.00 (GST exempt)
Conceptual Scheme Advertising and Notification Fee (Without LUB Amendment)	\$1100.00 (GST exempt)	\$1100.00 (GST exempt)
Additional Advertising	Direct Cost + 15% (GST exempt)	Direct Cost + 15% (GST exempt)
<b>SUBDIVISION FEE SCHEDULE</b>		
<b>COMMERCIAL, INDUSTRIAL, INSTITUTIONAL, OR PUBLIC LOT</b>		
Application Base Fee	\$500.00 (GST exempt)	\$500.00 (GST exempt)
Application	\$500.00/unit (GST exempt)	\$500.00/unit (GST exempt)
Endorsement	\$500.00/unit (GST exempt)	\$500.00/unit (GST exempt)
<b>CONVENTIONAL CONDOMINIUM</b>		
Application Base Fee	\$1000.00 (GST exempt)	\$1000.00 (GST exempt)
Application	\$2000.00/unit (GST exempt)	\$2000.00/unit (GST

		exempt)
Endorsement	\$2000.00/unit (GST exempt)	\$2000.00/unit (GST exempt)
Condominium Conversion Endorsement	Per Government of Alberta Regulation #AR 168/2000 (per unit)	
<b>1<sup>ST</sup> TIME EXTENSIONS FOR SUBDIVISION APPROVALS</b>		
Application/Approval	\$300.00 (GST exempt)	\$300.00 (GST exempt)
Refund (if time extension application is denied)	50% of extension fee	50% of extension fee
<b>1<sup>ST</sup> TIME EXTENSIONS FOR ENDORSEMENTS</b>		
Application/Approval	\$300.00 (GST exempt)	\$300.00 (GST exempt)
Refund (if time extension application is denied)	50% of extension fee	50% of extension fee
<b>2<sup>ND</sup> AND SUBSEQUENT ADDITIONAL SUBDIVISION EXTENSIONS</b>		
Application/Approvals	Double original fee	Double original fee
Refund (if time extension application is denied)	50% of extension fee	50% of extension fee
<b>GOODS AND SERVICES</b>		
Customer Addressing Service	\$60.00/hour (minimum fee of \$60.00)	\$60.00/hour (minimum fee of \$60.00)
Request for Address Change or Developer Initiated Address Change (due to subdivision design change)	\$400.00/lot	\$400.00/lot
Request for Address Change (as above)	Direct cost + 15%	Direct cost + 15%
Advertising Fees		
Land Development		
Development Agreements (documents)	\$100.00 (GST exempt)	\$100.00 (GST exempt)
Discharge of Postponement of Instrument	\$50.00	\$50.00
Approval and Inspection Fees (Development Agreement requirement)	\$50.00/hectare	\$50.00/hectare
Letter of Clarification on Caveat or Instrument Obligations to Landowner	\$50.00 (GST exempt)	\$50.00 (GST exempt)

\*The following provisions will also apply to land management services and fees:

- 1) For application/endorsement fees that are based on a per-lot system, the remnant parcel and all public lots (i.e.: MR, ER, PUL) shall not be considered a lot to which the fees shall apply, except where a public lots is the subject of the application.
- 2) For application/endorsement fees that are based on a per lot system, where there is no remnant parcel, the lot fee shall be calculated based on the total number of new lots created minus one lot (to account for the original lot).
- 3) An application is not considered complete and will not be processed until all fees are paid.
- 4) Refunds on current Town of Bruderheim application fees – Application fees may be refunded upon written request as follows:
  - a) 90% prior to circulation.
  - b) 20% after circulation but prior to preparation of Administration’s report.
  - c) No refund once the Administrative report has been prepared.
- 5) Advertising Fees for Land Use Bylaws/Area Structure Plans/Municipal Development Plan Amendments may be refunded upon written request as follows:
  - a) 100% if request is received prior to advertising.



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- b) No refund if advertising has been completed.
- 6) Where there is a dispute over interpretation of the fee, a written request can be made to the CAO for clarification.