

MINUTES OF THE REGULAR MEETING OF THE COUNCIL  
of the TOWN OF BRUDERHEIM  
held Wednesday August 16, 2017  
in the BRUDERHEIM FIRE HALL

**Council Members Present:**

Karl Hauch	Mayor
Judy Schueler	Deputy Mayor
Pat Lee	Councillor
Virginia Differenz	Councillor
Wayne Olechow	Councillor

**Council Members Absent:**

George Campbell	Councillor
Shelley Ross	Councillor

**Administration Present:**

Patty Podoborzny	Chief Administrative Officer
Sherry Cote	Director of Planning and Legislation

---

**1.0 CALL TO ORDER**

Mayor, Karl Hauch, called the August 16, 2017, Regular Meeting of Council to order at 7:00 p.m.

**2.0 ADDITIONS /DELETIONS /CHANGES TO AGENDA**

Mayor Karl Hauch called for additions/deletions/changes to the agenda.

**3.0 ADOPTION OF THE AGENDA**

**MOVED** by Councillor Pat Lee

132/2017

*THAT the Agenda is adopted with the following amendments:*

*7.0 New Business*

*Remove 7.3: Appointment of Panelist From the Capital Region Assessment Service Commission to Adjudicate on Assessment Appeals*

**CARRIED**

**4.0 DELEGATIONS**

**4.1 BRUDERHEIM SCHOOL**

**MOVED** by Deputy Mayor Judy Schueler

133/2017

*THAT Town Council accepts the presentation from Paul McKay, Principal of Bruderheim School, as information.*

**CARRIED**

**4.2 CLIMATE ADAPTATION PRESENTATION**

**MOVED** by Councillor Virginia Differenz

134/2017

*THAT Town Council accepts the Climate Adaptation presentation from Jill Yanch as information.*

**CARRIED**

## 5.0 CONFIRMATION OF MINUTES

### 5.1 CONFIRMATION OF JULY 5, 2017 REGULAR MEETING MINUTES

**MOVED** by Councillor Pat Lee

135/2017

*THAT Council accept the July 5, 2017, Regular Council Meeting Minutes as presented.*

**CARRIED**

### 5.2 CONFIRMATION OF JULY 19, 2017, SPECIAL MEETING MINUTES

**MOVED** by Deputy Mayor Judy Schueler

136/2017

*THAT Council accept the July 19, 2017, Special Meeting of Council Minutes.*

**CARRIED**

## 6.0 BUSINESS ARISING FROM THE MINUTES

### 6.1 FOLLOW UP ACTION PLAN

#### 6.1.1 SIGNAGE FOR DEAF CHILDREN PLAYING

Patty Podoborzny, Chief Administrative Officer, reported that the signs have arrived and will be installed by Public Works staff.

#### 6.1.2 RURAL TRANSPORTATION CONFERENCE IN CAMROSE

Patty Podoborzny, Chief Administrative Officer, reported that administration is waiting for the registration link to open and then Deputy Mayor Judy Schueler will be registered.

#### 6.1.3 BY-LAW ENFORCEMENT TO ADDRESS VEHICLES ON SIDEWALKS AND BOULEVARDS

Patty Podoborzny, Chief Administrative Officer, reported that Bylaw Enforcement Officers did visit Bruderheim and did find several vehicles that were in violation of the bylaws. An RCMP bylaw report will be provided to council at the next meeting.

#### 6.1.4 GRANTS FOR PLACING DOCTORS IN RURAL MUNICIPALITIES

Patty Podoborzny, Chief Administrative Officer, reported that the Director of Community Relations is in charge of furnishing the medical rooms and the Director of Development and Legislation and the Economic Development Officer are working together to attract Doctors to Bruderheim.

## 7.0 NEW BUSINESS

### 7.1 BRUDERHEIM COMMUNITY INVESTMENT PROGRAM

**MOVED** by Councillor Pat Lee

137/2017

*THAT Town Council approves the Bruderheim Community Investment Funding Request application by the Bruderheim Agricultural Society for \$960.00 to purchase picnic tables for the Agricultural Grounds.*

**CARRIED**

7.2 FIRST QUARTER FINANCIAL UPDATE REPORT

**MOVED by** Councillor Pat Lee

138/2017

*THAT Town Council accepts the first quarter financial update as information.*

**CARRIED**

7.4 MUNICIPAL POLICY HANDBOOKS

**MOVED by** Councillor Virginia Differenz

139/2017

*THAT Town Council approve the Municipal Policy Handbook.*

**CARRIED**

7.5 RECOGNITION OF SERVICE TO OFFICE POLICY

**MOVED by** Councillor Wayne Olechow

140/2017

*THAT Town Council approve the Recognition of Service to Office Policy.*

**DEFEATED**

**MOVED by** Councillor Wayne Olechow

141/2017

*THAT Town Council direct administration to review the policy and bring it to forward at the next Council meeting.*

**CARRIED**

7.6 COUNCIL REMUNERATION POLICY

**MOVED by** Councillor Virginia Differenz

142/2017

*THAT Town Council approves the Council Remuneration Policy.*

**DEFEATED**

**MOVED by** Councillor Wayne Olechow

143/2017

*THAT Town council approve the Council Remuneration Policy with the following amendments to Schedule A:*

*Add : In-Town Meetings Remuneration*

*Mayor: \$25*

*Councillors: \$25*

*Add: the words "Out of Town" to clarify the meeting remunerations of \$75 for half day meetings and \$150 for full day meetings for Mayor and Councillors*

**CARRIED**

7.7 FLOWER AND GIFT PRESENTATION

**MOVED by** Councillor Pat Lee

144/2017

*THAT Council approves the revised Flower and Gift Presentation Policy.*

**DEFEATED**

**MOVED by** Deputy Mayor Judy Schueler

145/2017

*THAT Council directs administration to review the Flower and Gift Policy and bring it forward for review at the next meeting.*

**CARRIED**

**7.8 EMPLOYEE RECOGNITION AND AWARDS PROGRAM POLICY**

**MOVED by** Deputy Mayor Judy Schueler

146/2017

*THAT Council approves the revised Employee Recognition and Awards Program Policy.*

**DEFEATED**

**MOVED by** Councillor Virginia Differenz

147/2017

*THAT Council directs administration to review the Employee Recognition and Awards Policy and bring it forward for review at the next meeting.*

**CARRIED**

**7.9 PUBLIC ENGAGEMENT POLICY**

**MOVED by** Councillor Pat Lee

148/2017

*THAT Council approves the Public Engagement Policy.*

**CARRIED**

**7.10 ELECTED OFFICIAL BUSINESS EXPENSE POLICY**

**MOVED by** Councillor Wayne Olechow

149/2017

*THAT Council approves the Elected Official Business Expense Policy.*

**DEFEATED**

**MOVED by** Councillor Wayne Olechow

150/2017

*THAT Council directs administration to revise the Elected Official Business Expense Policy to include compensation for cell phone usage for those council members that wish to claim these costs for the next Council meeting.*

**CARRIED**

**8.0 REPORTS**

**8.1 COUNCIL COMMITTEE REPORTS**

Councillor Pat Lee attended the following meetings and activities:

- July 19, 2017, Electoral Boundaries Review meeting
- July 19, 2017, Special Meeting of Council
- July 24, 2017, meeting with Labour Minister, Christina Gray
- July 29, 2017, Model- T Races and Car Show in Bruderheim
- August 8, 2017, Pot Luck Supper for Council and Staff
- August 10, 2017, meeting with CAO, Patty Podoborzny
- August 13, 2017, 90<sup>th</sup> Birthday Celebration event for a resident
- August 14, 2017, Bruderheim Seniors Board meeting
- August 15, 2017, Shell Scotford Tour

Councillor Wayne Olechow attended the following meetings and activities:

- July 17, 2017, Citizens on Patrol meeting
- July 24, 2017, meeting with Labour Minister, Christina Gray
- July 29, 2017, Model- T Races and Car Show in Bruderheim
- August 13, 2017, 90<sup>th</sup> Birthday Celebration event for a resident

Deputy Mayor Judy Schueler attended the following meetings and activities:

- July 8, 2017, planted trees at the Bruderheim Campgrounds
- July 11, 2017, handed out Communities in Bloom recognition awards
- July 15, 2017, handed out Communities in Bloom recognition awards
- July 24, 2017, meeting with Labour Minister, Christina Gray
- July 25, 2017, meeting with the residents of Spring Creek Manor
- July 27, 2017, toured with the Communities in Bloom Judges and attended the supper
- July 28, 2017, served supper for the Model- T Race group
- July 28, 2017, toured the new Lamont Lodge build in process
- July 29, 2017, Bruderheim Fire Fighter breakfast
- July 29, 2017, Model- T Races and Car Show in Bruderheim
- July 30, 2017, opened the Bruderheim Seniors facility and assisted the Spring Creek Manor residents during the day
- August 3, 2017, promoted Bruderheim at the Lamont County Golf Tournament
- August 8, 2017, Pot Luck Supper for Council and Staff
- August 14, 2017, Lamont County Housing Foundation meeting

## 8.2 MAYORS REPORT

Mayor Karl Hauch attended the following meetings and activities:

- July 8, 2017, planted trees at the Bruderheim Campgrounds
- July 21, 2017, lunch with Doug Sullivan and a potential client
- July 24, 2017, meeting with Labour Minister, Christina Gray
- July 27, 2017, interviewed by 107.9 Radio Station in Bruderheim
- July 27, 2017, toured with the Communities in Bloom Judges and attended the supper
- July 29, 2017, Model- T Races and Car Show in Bruderheim
- August 3, 2017, promoted Bruderheim at the Lamont County Golf Tournament
- August 8, 2017, Pot Luck Supper for Council and Staff
- August 10, 2017, John S. Batiuk Water Commission meeting
- August 13, 2017, 90<sup>th</sup> Birthday Celebration event for a resident

## 8.3 CHIEF ADMINISTRATIVE OFFICER REPORT

Patty Podoborzny, Chief Administrative Officer, provided Town Council with her report as information.

## 9.0 CORRESPONDENCE

### 9.1 CORRESPONDENCE July 5, 2017 – August 16, 2017

- a) Enhance Energy Newsletter
- b) Invitation to Alberta Recreation and Parks Association Conference
- c) Thank you letter from the Bruderheim Agricultural Society
- d) Communities in Bloom Fall celebration invitation to participate

## 10.0 INFORMATION REQUESTS

Councillor Wayne Olechow requested that administration contact FORTIS to check the light standards that are leaning towards the roads.

Councillor Wayne Olechow requested that administration research ways to assist and make new and existing business welcome in the community.

Councillor Wayne Olechow requested that administration determine if there is a place to display awards that residents receive and want to donate to the community.

Councillor Wayne Olechow requested that administration fix the ruts along the walking trails and repair the bridges to ensure they are safe for residents to use.

Councillor Wayne Olechow requested that administration provide Council with information about the process for processing tenders on projects in the community.

Councillor Wayne Olechow requested that administration meet with the selected Contractor working on the 2017 Street Improvements and ensure that residents get adequate notice of when streets are worked on as it affects resident ability to access their property and to find places to park. It is very congested with vehicles trying to park in limited space.

Councillor Wayne Olechow requested that administration advise council on the plans to maintain the trees that were replanted along the walking trails.

Councillor Wayne Olechow requested that administration explore the possibility of utilizing Nurse Practitioners at the Bruderheim Pharmacy facility.

Councillor Pat Lee requested that administration ensure the school grounds are maintained prior to the students starting school.

Councillor Pat Lee requested that administration research a policy that would address a process for addressing several groups of people going to the same establishments asking for support with fundraising.

Deputy Mayor Judy Schueler requested that administration review information on the changes coming from the Federal Government that will affect all small businesses. She will provide the link to the information.

Mayor Karl Hauch requested that administration research information for preparation for the legalization of Marijuana.

Mayor Karl Hauch requested that administration provide Council with the legislation that allows side by side vehicle on our roads.

Mayor Karl Hauch requested that administration arrange a meeting with Council and the Association Commissioner in Strathcona County.

Mayor Karl Hauch requested that administration provide Council with a plan to have a new Score Clock in the arena before teams start using the ice.

**MOVED by** Deputy Mayor Judy Schueler

*THAT Council convene for a comfort break at 9:10 p.m.*

**11.0 IN-CAMERA INFORMATION**

**MOVED by Councillor Virginia Differenz**

152/2017 *THAT Council go in camera at 9:17 p.m. per*

MGA, Chapter M-26.1, Sec. 197 (2)

Tax Assessment:

FOIP F-25 Section 17- Harmful to Personal Privacy

**MOVED by Councillor Virginia Differenz**

153/2017 *THAT Council resume the public session of the Regular Meeting of Council at 10:32 p.m.*

**CARRIED**

**MOVED by Deputy Mayor Judy Schueler**

154/2017 *THAT administration contact the representative and advise that the Tax Assessment Penalty will not be waived and provide information on further penalties applied on December 31 for unpaid amounts.*

**CARRIED**

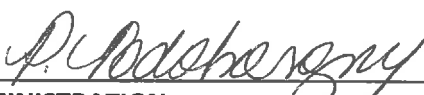
**12.0 ADJOURNMENT**

**MOVED by Councillor Wayne Olechow**

155/2017 *THAT the meeting be adjourned at 10:35 p.m.*

**CARRIED**

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
ADMINISTRATION