

MINUTES OF THE REGULAR MEETING OF THE COUNCIL  
of the **TOWN OF BRUDERHEIM**  
held Wednesday July 5, 2017  
in the BRUDERHEIM FIRE HALL

**Council Members Present:**

Karl Hauch	Mayor
Judy Schueler	Deputy Mayor
George Campbell	Councillor
Pat Lee	Councillor

**Council Members Absent:**

Shelley Ross	Councillor
Virginia Differenz	Councillor
Wayne Olechow	Councillor

**Administration Present:**

Patty Podoborzny	Chief Administrative Officer
Sherry Cote	Acting Director of Legislative and Legal Services

---

**1.0 CALL TO ORDER**

Mayor, Karl Hauch, called the July 5, 2017, Regular Meeting of Council to order at 7:00 p.m.

**2.0 ADDITIONS /DELETIONS /CHANGES TO AGENDA**

Mayor Karl Hauch called for additions/deletions/changes to the agenda.

**3.0 ADOPTION OF THE AGENDA**

**MOVED** by Councillor Pat Lee

119/2017

*THAT the Agenda is adopted with the following amendments:*

*7.0 New Business*

*Remove 7.5: First Quarter Financial Update Report*

*Addition: 7.6: Councillor Absence from Council Meetings*

**CARRIED**

**4.0 DELEGATIONS**

**4.1 STREET IMPROVEMENTS 2017- MPE ENGINEERING**

**MOVED** by Councillor George Campbell

120/2017

*THAT Town Council accepts the presentation from Mike Dowhun, Project Manager, MPE Engineering Ltd, and Patty Podoborzny, Chief Administrative Officer*

**CARRIED**

**MOVED** by Councillor George Campbell

121/2017

*THAT Town Council approves the additional Street Improvement work to include West Woodlands drop driveways, repairs to broken sidewalks, overlay on 48<sup>th</sup> Avenue from 55<sup>th</sup> Street to east end, and \$35,000 allocated to swale repairs at 51 Street and 52 Avenue and 51 Street and 49<sup>th</sup> Avenue.*

**CARRIED**

**5.0 CONFIRMATION OF MINUTES**

**5.1 CONFIRMATION OF JUNE 21, 2017 REGULAR MEETING MINUTES**

**MOVED** by Deputy Mayor Judy Schueler

122/2017

*THAT Council accept the June 21, 2017, Regular Council Meeting Minutes as presented.*

**CARRIED**

**6.0 BUSINESS ARISING FROM THE MINUTES**

**6.1 FOLLOW UP ACTION PLAN**

**6.1.1 BYLAW ENFORCEMENT STATISTICS**

Patty Podoborzny, Chief Administrative Officer, reported that administration will send out a bylaw enforcement statistic report to council. By fall of 2016, we had 85% compliance on unsightly notices that were sent out to residents.

**6.1.2 REMOVAL OF BRANCHES IN FRONT OF STOP SIGNS AND YIELD SIGNS**

Patty Podoborzny, Chief Administrative Officer, reported that administration is working with Public Works staff, residents and bylaw enforcement to trim the trees that are in front of stop signs and yield signs.

**6.1.3 MAGNETIC SIGNAGE FOR COUNCIL MEMBERS ATTENDING PARADES**

Patty Podoborzny, Chief Administrative Officer, reported that administration has ordered a magnetic sign to be placed on town vehicles for councillors to use when attending special events. Names of council members will be ordered after municipal elections.

**6.1.4 ADVERTISING AVAILABILITY OF BALL DIAMONDS IN BRUDERHEIM**

Patty Podoborzny, Chief Administrative Officer, reported that administration is ensuring this information is included on our website.

**6.1.5 ADVERTISING SIGNS PLACED IN OUR OUTDOOR AND INDOOR RINKS**

Patty Podoborzny, Chief Administrative Officer, reported that administration is working on a bylaw and policies around advertising signs in and around facilities in Bruderheim. This will apply to non-profit groups in our community as well.

**6.1.6 EDMONTON METROPOLITAN REGIONAL ECONOMIC DEVELOPMENT**

Patty Podoborzny, Chief Administrative Officer, reported that we continue to receive information from Malcolm Bruce and we can attend the meetings if there is a topic on the agenda that is applicable to Bruderheim.

**6.1.7 STREET HOCKEY TOURNAMENT SPONSOR**

Patty Podoborzny, Chief Administrative Officer, reported that administration continues to look for sponsors and Sport Chek will be contacted.

6.1.8 DISPLAYS IN COMMUNITY HALL CABINETS

Patty Podoborzny, Chief Administrative Officer, reported that administration is working on a plan to have the cabinets in the hall display trophies of our yearly events and the other side to be ongoing heritage information from the museum. This information would be changed on a quarterly rotation.

**7.0 NEW BUSINESS**

7.1 REGULAR COUNCIL MEETING OCTOBER 18, 2017

**MOVED by** Councillor Pat Lee

123/2017

*THAT Town Council approves DEFERRING THE October 18, 2017, Regular Council Meeting to October 25, 2017, to accommodate the Municipal Election Act requirements for confirming declared Elected Officials.*

**CARRIED**

7.2 RESERVE TRANSFER- PHONES

**MOVED by** Deputy Mayor Judy Schueler

124/2017

*THAT Town Council APPROVES THE TRANSFER OF FUNDS IN THE AMOUNT OF \$6,000.00 FROM Operating Contingency Reserve 4-00-710-00 for a new phone system in the Town Office.*

**CARRIED**

7.3 2016 CAPITAL BUDGET AMENDMENT

**MOVED by** Councillor Pat Lee

125/2017

*THAT Town Council approves an amendment to the 2016 Municipal Capital Budget as amended (Enclosure 1).*

**CARRIED**

7.4 RESERVE TRANSFER – 2016 SURPLUS

**MOVED by** Deputy Mayor Judy Schueler

126/2017

*THAT Town Council approves the transfer of 2016 year end surplus funds in the amount of \$221,802.00 to Reserves.*

**CARRIED**

7.6 COUNCILLOR ABSENCE FROM COUNCIL MEETINGS

**MOVED by** Councillor Pat Lee

127/2017

*THAT Town Council gives permission for Councillor Wayne Olechow to be excused from Council meetings due to medical needs with his expected date of return to Council meetings to be August 16, 2017.*

**CARRIED**

## 8.0 REPORTS

### 8.1 COUNCIL COMMITTEE REPORTS

Councillor George Campbell attended the following meetings and activities:

- July 1, Canada Day celebrations
- July 4, 2017, Bruderheim Agricultural Society meeting

Councillor Pat Lee attended the following meetings and activities:

- June 23, 2017, year-end celebration for ECS at Bruderheim School
- June 24, 2017, Lamont parade
- June 29, 2017, Bruderheim School Awards Ceremony
- July 1, 2017, Canada Day celebrations

Deputy Mayor Judy Schueler attended the following meetings and activities:

- June 24, 2017, Lamont Parade
- June 29, 2017, open meeting with Minister Anderson
- June 29, 2017, Alberta HUB Annual General meeting.
- July 1, 2017, Canada Day celebrations

### 8.2 MAYORS REPORT

Mayor Karl Hauch attended the following meetings and activities:

- June 22, 2017, Bruderheim School Farewell Celebration for Principal
- June 22, 2017, St. Michael Landfill Commission meeting
- June 28, 2017, meeting with Greenview Developments
- June 29, 2017, Bruderheim School Awards Ceremony
- July 1, 2017, Canada Day celebrations

### 8.3 CHIEF ADMINISTRATIVE OFFICER REPORT

Patty Podoborzny, Chief Administrative Officer, provided Town Council with her report as information.

## 9.0 CORRESPONDENCE

### 9.1 CORRESPONDENCE June 21, 2017 - July 5, 2017

- a) Lamont County Reeve Golf Tournament- August 3<sup>rd</sup> Poster
- b) Letter from Honorable Shaye Anderson, Minister of Municipal Affairs  
Re: 2017 Street Improvement Program Project #711585: \$140,000
- c) Letter from Alberta Culture and Tourism, Ricardo Miranda  
Re: Stars of Alberta Volunteer Award Nominations
- d) Lamont Health Care Centre Minutes of June 22, 2017 Regular Board Meeting
- e) Lamont Health Care Centre 2017 Community Newsletter- summer addition
- f) Elk Island Public Schools Board Highlights

**10.0 INFORMATION REQUESTS**

Deputy Mayor Judy Schueler requested an update on the "Deaf Children Playing Signage". Chief Administrative Officer, Patty Podoborzny, confirmed the signs were ordered.

Deputy Mayor Judy Schueler requested that administration research information on an upcoming Rural Transportation Conference that will be held in Camrose and ensure she gets registered.

Councillor George Campbell requested that administration ask that Bylaw Enforcement follow up on the vehicles that are parked on boulevards and sidewalks.

Councillor George Campbell requested that administration thank the Public Works staff for their work on tidying up the town for Canada Day.

Councillor Pat Lee reported that the trailer that was of concern is now removed from the street.

Mayor Karl Hauch requested that administration look at how we can sponsor the Lamont Reeve Golf Tournament in support of the Lamont County Housing Foundation and register him in the golf tournament.

Mayor Karl Hauch requested that administration thank the Recreation and Culture Board and all the volunteers for their contribution to an outstanding Canada Day event.

Mayor Karl Hauch requested that administration search for grants for rural communities searching for Doctors to work within the community.

**11.0 IN-CAMERA INFORMATION**

No In-Camera

**12.0 ADJOURNMENT**

**MOVED** by Councillor Pat Lee

*THAT the meeting adjourn at 8:20 p.m.*

128/2017

**CARRIED**

  
\_\_\_\_\_  
**MAYOR**

  
\_\_\_\_\_  
**ADMINISTRATION**