

Town of Bruderheim
Bylaw No. 03-2017

Being a bylaw of the Town of Bruderheim, in the Province of Alberta, to provide rules, regulations and penalties for contravention of the Town of Bruderheim Campground and RV Park.

WHEREAS the Council of the Town of Bruderheim deems it expedient to establish rules, regulations and penalties for contravention for the Town of Bruderheim Campground and RV Park.

NOW THEREFORE the Council of the Town of Bruderheim, duly assembled, under and by virtue of the authority conferred upon Council by the *Municipal Government Act*, Chapter M-26, RSA 2000 and amendments thereto, enacts as follows:

1. Name of Bylaw

- 1.1 This Bylaw shall be cited as the "Campground Bylaw".

2. Definitions

- (a) "Animal" means a domestic animal as defined in the Town of Bruderheim's Animal Control Bylaw, Bylaw Number 13-2013 with exception of dogs.
- (b) "CAO" means the Chief Administrative Officer of the Town of Bruderheim, or designate.
- (c) "Campground Supervisor" means that person or persons, employed or contracted by the Town of Bruderheim, responsible for daily activities and operations of the campground including, but not limited to cleaning, maintenance, collection of fees and making sure rules and regulations are observed.
- (d) "Camping Unit" means a tent, trailer, 5th wheel trailer, truck camper, motorhome, camperized van, or other unit commonly used as a shelter while persons camp or in conjunction with camping.
- (e) "Campsite" means a numbered campsite where overnight camping is allowed for a daily fee for usage.
- (f) "Dog or Dogs" means either the male or female of any domesticated canine species.
- (g) "Dog Bylaw" means the Town of Bruderheim Bylaw 14-2013.
- (h) "Litter" means any rubbish, refuse, waste material, garbage, cigarette butts, package materials, plastics, glass, cans, manure, human or animal excrement or sewage, dead animals or animal parts, or any such item that is discarded and not intended for re-use.
- (i) "Management" means the CAO of the Town of Bruderheim or designate.
- (j) "Motor Vehicle" means a motor vehicle as defined in the *Alberta Traffic Safety Act*, RSA 2000.
- (k) "Nuisance" means any or all of the following:
 - i) Drunkenness;
 - ii) Use of obscene, offensive or insulting language;
 - iii) Fighting or disorderly conduct;
 - iv) Excessively loud or disruptive noise or music at any time ; and
 - v) Any conduct which in the opinion of the Campground Supervisor or a Peace Officer infringes upon the lawful right of other park users peace, quiet and enjoyment of the park.
- (l) "Off-Highway Vehicle" means an off highway vehicle (OHV) as defined in the *Alberta Traffic Safety Act*, RSA 2000.

- (m) "Peace Officer" means a member of the Royal Canadian Mounted Police; a Peace Officer appointed pursuant to the Alberta Peace Officer Act; a Special Constable; a Bylaw Enforcement Officer contracted by the Town of Bruderheim; a Bylaw Enforcement Officer that is an employee and appointed by the Town of Bruderheim.
- (n) "Person" shall include a group of persons, a firm, a partnership or corporate body.
- (o) "Registry (or registered)" means the term used to describe the permit registration envelope and system in place to manage the lawful occupancy of campsites and the collection of fees for same.
- (p) "Registered Owner" means that person as named on the "registry" for the campsite and shall be deemed responsible for all activities in and around that campsite with respect to park rules, regulations and penalties. In the case of no registry existing, this shall default to the person in possession of the campsite.
- (q) "Self-registration" means the following process:
 - i) A person occupies a vacant campsite and returns to the registry booth to register;
 - ii) Person completes fully all information on the registry envelope as requested;
 - iii) Person puts required camping fee in envelope;
 - iv) Person deposits envelope in the registry box;
 - v) Self-registration will occur within 30 minutes of occupying campsite; and
 - vi) Campground Supervisor will verify registration information and the amount paid and will fill out and attach an occupied ticket to the campsite number post.
- (r) "Town" means the Town of Bruderheim.

3. Powers & Duties of a Peace Officer

- 3.1 For the purpose of administering this Bylaw, a Peace Officer may:
 - (a) Enter on and inspect any land, road structure in the campground;
 - (b) Order the repair, alteration, improvement, evacuation or removal of or addition to any unauthorized structure or work in campground;
 - (c) Order any person in the campground to cease or refrain from any action, omission or conduct that in the opinion of the Peace Office is danger to life or property or detrimental to the use and enjoyment of the campground by other persons;
 - (d) Require any person in the campground to the inform the Peace Officer:
 - i. The name, address and occupation of the person; and
 - ii. Any fact or intention relating to the use by the person of the campground.
 - (e) Remove from the park:
 - i. Any person making an unauthorized use of the park;
 - ii. Any person failing to comply with any provisions of this Bylaw;
 - iii. Any person creating a nuisance or disturbance or committing a trespass or any undesirable act.

4. General

- 4.1 A person who enters a designated park shall comply with:
 - (a) Any lawful rule or regulation made or issued pursuant to this Bylaw; and
 - (b) The instructions, prohibitions and directions prescribed by all lawfully designated and erected signs and notices.
- 4.2 The maximum occupancy of any campsite, without specific permission of the Campground Supervisor, shall be one motor vehicle, one camping unit and four (4) people.

- 4.3 The speed limit in the campground is 10 km.
- 4.4 Self-registry is in effect where overnight camping is allowed. No person shall:
- (a) Fail to self-register within designated timelines;
 - (b) Fail to complete the registration form;
 - (c) Fail to accurately provide information and register form;
 - (d) Fail to include payment in registration envelope; and
 - (e) Occupy any campsite where not registered.
- 4.5 All campers and their guest and/or visitors must be registered at the Town of Bruderheim office before entering the campground. The CAO, or designate, has the right to refuse service to anyone.
- 4.6 Any and all campsite usage of the current camping season is considered to be for recreational camping purposes only, and is not to be considered to be used for primary or permanent residency.
- 4.7 No person shall:
- (a) Cut, break, bend or in any way, damage or deface any turf, tree, shrub, hedge, plant, flower or rock;
 - (b) Walk, stand or sit in or on any flowerbed; and
 - (c) Damage, deface or remove any campground property.
- 4.8 Park cleanliness is necessary to keep the campground clean, safe and an enjoyable experience for all users. No person shall:
- (a) Fail to deposit litter in litter receptacle;
 - (b) Litter in the campground;
 - (c) Occupy any campsite which in the opinion of the Campground Supervisor, or a Peace Officer constitutes an unsightly premise or safety hazard;
 - (d) Leave any washroom, toilet or shower facility in any condition requiring special attention, maintenance or clean-up; and
 - (e) Bath or clean clothing, fish or cooking utensils, vehicles or other equipment at or near the fresh water supply location or water pumps.
- 4.9 Campers must be hooked up to sewer as per management requirements. All sewer hoses must have the proper fitting attachments.
- 4.10 Campers must not deposit liquid waste known as grey water or sewer at any location within the campground except as designated and permitted.
- 4.11 If the campsite is left in an untidy condition and requires additional maintenance or cleaning, the registered camper will be held responsible for the cost of such clean up and will be billed accordingly.
- 4.12 No person shall, without permission of the Campground Supervisor, drive or park any motor vehicle or camping unit, at any location not specifically designed or designated for that purpose.
- 4.13 Removal of any item from campsites may be requested at any time due to maintenance or safety concern.
- 4.14 All RV units and vehicles must have valid registration and insurance.
- 4.15 Fireworks, firecrackers or other noise making devices are prohibited.
- 4.16 One (1) detached (removable) open deck is permitted for season camping and is restricted to a maximum of 100 square feet to a maximum of 2' in height. A TWO HUNDRED DOLLAR (\$200.00) deposit must be provided to the Town of Bruderheim before the construction of such a deck. The TWO HUNDRED DOLLAR (\$200.00) deposit will be refunded upon removal of the deck when vacating the camping site. All decks must be approved first and have written consent of the CAO prior to construction. Failure to obtain written approval from the CAO will result in a fine.

- 4.17 If RV units which have prepaid and are removed from the campsite for any period of time, the Campground Supervisor must be notified.
- 4.18 The Registered Owner must be over the age of 18 to rent a campsite. The Campground Supervisor shall reserve the right to require picture ID to verify age of users.

5. Eviction

- 5.1 Any violation of a general campground rule or regulation may result in eviction from the campground. Power to evict is granted to the Campground Supervisor and/or a Peace Officer.
- 5.2 The eviction process shall be as follows:
 - (a) Verbal warning of non-compliance which may include a reasonable time for remedy.
 - (b) Written warning of non-compliance which may include written instructions along with specified timeline for remedy on a Campground Violation Notice.
 - (c) Service of an eviction notice in the form of a Campground Violation Notice.
- 5.3 For the purpose of this by-law, service shall include personal service on any campground occupant who appears to be 18 years or older; personal services on the registered owner of the campsite; and lastly, by prominently posting the eviction notice on the apparent main entry door to the camping unit.
- 5.4 Once served, an eviction notice is final and without appeal.
- 5.5 Dependent upon the severity of the violation and in the interest and safety of the public, an eviction notice can be serviced forthwith foregoing both verbal and written notices.
- 5.6 Any person served with an eviction notice and failing to respond and failing to vacate the campground is deemed to be trespassing and all the provisions of the *Alberta Petty Trespass Act*, Chapter P-11, RSA 2000 apply.
- 5.7 No person shall enter or remain in any of the campground or portion of campground where travel or access restrictions have been imposed under this Bylaw.
- 5.8 No person shall interfere with the rights of others to the quiet and peaceful enjoyment of the campground.

6. Compliance

- 6.1 A person who enters the campground shall comply with:
 - (a) Any lawful orders and instructions made or issued pursuant to this Bylaw; and
 - (b) The instructions, prohibitions and directions prescribed by all lawfully designated and erected signs and notices.
- 6.2 If, in the opinion of Campsite Supervisor or the Peace Officer, a nuisance exists, on any site which is subject to a permit, the Campsite Supervisor or Peace Officer may, in writing, order the person causing the nuisance to abate the nuisance or clean the site, or both.
- 6.3 Where a person fails to comply with an order made pursuant to paragraph 6.2, the Campsite Supervisor or Peace Officer may take whatever steps are necessary to abate the nuisance or clean the site, or both, and the cost of doing so is recoverable from the person as a debt.

7. Prohibitions

- 7.1 No person, in a registered campsite, shall engage in any form of activity that disturbs or interferes with the rest, quiet and enjoyment of the campground by any

other user. Quiet hours and nuisance behavior regulations are necessary to maintain the family oriented campground this municipality desires. No person shall:

- (a) Make noise that disturbs the rest, peace or enjoyment of any person within the Campground during the period of 10:00 p.m. to 8:00 a.m. Monday through Friday or 10:00 p.m. to 9:00 a.m. Saturday, Sunday and statutory holidays, known as “quiet hours”.
- (b) Be a nuisance or engage in any form of nuisance behavior.
- (c) All visitors must leave by 11:00 p.m.
- (d) Pursuant to the *Gaming and Liquor Act*, R.S.A. 2000, c. G-1 with amendment thereto, or related regulations as put into place upon revision, no person shall consume liquor in a public place or any other place other than a residence, temporary residence or place described by the Bylaw.

7.2 Fires are not permitted in the campground except in a barbecue or other portable appliance designed for and used for cooking food.

7.3 Off Highway Vehicles (OHV) are not permitted in the campground. No person shall:

- (a) Have an OHV in the campground without permission
- (b) Operate an OHV in the campground

8 Animals

8.3 Animals are the responsibility of each animal owner and if that is undetermined, the registered owner of the campsite. No person shall:

- (a) Allow any animal to be at large;
- (b) Have any animal outside their registered campsite not on a leash;
- (c) Allow any animal to become a nuisance by making excessive noise; and
- (d) Fail to clean up animal feces either within a campsite or within the campground.

8.4 Peace Officers may capture an animal running at large in the campground.

8.5 When an animal is captured, the Peace Officer shall:

- (a) Impound the animal for a period of not more than eight (8) hours;
- (b) Make reasonable attempt to contact the owner or person having custody of the animal; and
- (c) Transfer custody to the Municipal Animal Control Officer to be dealt with pursuant to the municipal dog control bylaw if the animal is a dog and it has not been claimed by the owner or person having custody at the expiration of the eight (8) hours.

9 Penalties

9.3 A violation ticket as distributed by the Province of Alberta and set out in the Provincial Offence Procedures Act and Regulation may be issued by a Peace Officer for any contravention of this bylaw.

9.4 A violation ticket is deemed sufficiently served:

- (a) If served personally on the accused; or
- (b) If mailed to the address of the registered owner of the vehicle pursuant to the provisions of Section 160(1) of the *Traffic Safety Act* pertaining to registered owners of vehicles.
- (c) As a substitute, when the accused cannot be conveniently found, served upon any person appearing to be 18 years or older, at the residence of the accused.

9.5 Every person who contravenes the provision of this Bylaw is guilty of an offense and is liable to a voluntary penalty of TWO HUNDRED AND FIFTY DOLLARS (\$250.00) or, on summary conviction to a fine not exceeding THREE THOUSAND DOLLARS (\$3,000.00) and not less than FIVE HUNDRED DOLLARS (\$500.00) or

imprisonment for a term of not more than six (6) months or to both a fine and imprisonment.

- 9.6 To any person making a voluntary payment under a voluntary summons issued pursuant to paragraph 9.3, the penalty shall be reduced by FIFTY DOLLARS (\$50.00) to TWO HUNDRED DOLLARS (\$200.00) if payment is received within seven (7) days of the date of issuance of the voluntary summons.

10 Severability

- 10.3 Should any provision of this bylaw become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and severable from the bylaw and the remainder shall remain in force and be binding as though such provision had not be invalid.

11 Effective date:

- 11.3 For the purpose of ensuring that the bylaw is reviewed for ongoing relevancy and necessity, it will be reviewed within its fifth year or sooner if deemed necessary.
- 11.4 This bylaw shall come in force and take effect upon the date of third and final reading in accordance with Section 213, *Municipal Government Act*, Revised Statutes of Alberta 2000.


This bylaw repeals Bylaw 30-2015.


Read the First time, this 07 day of June, 2017


Read the Second time, this 21 day of June, 2017

Given unanimous consent this 21 day of June, 2017

Read the Third time, this 21 day of June, 2017


Karl Hauch, Mayor


Patty Podoborzny,
Chief Administrative Officer


Date Signed

Schedule "A"
Does not form part of Bylaw 03-2017

The Town of Bruderheim Campground & RV Park
Box 280
Bruderheim, AB T0B 0S0
Ph.: 780-796-3731

RULES AND REGULATIONS

1. The Town of Bruderheim Campground & RV Park, its agents, servants, employees and or representatives does not accept responsibility for personal injury or loss of personal property of its guests. Please ensure all your valuables are in a safe place before retiring or when leaving your RV unit unattended. All facilities are used at your own risk.
2. Fires are not permitted in the campground except in a barbecue or other portable appliance designed for and used for cooking food.
3. Please drive slowly (10 km) at all times – watch for children playing.
4. All campers, their guests and or visitors must be registered at the Town office before entering the campground, whether they walk in or bike in or drive in. The Town Office has the right to refuse service to anyone.
5. All campers must complete the Registration form. Campsites are to be occupied by the camping party listed on the Registration form.
6. One RV unit, and one vehicle is permitted per campsite and must be contained to your own camp site. RV units include motor homes, trailers, 5th wheels, truck campers and tents. Truck campers must remain on the vehicle all times. One tent per site may be placed adjacent to the camping unit for an additional charge. Please check with management prior for approval.
7. Any and all camp site usage of the current camping season is considered to be for recreational camping purposes only, and is not considered to be used for primary or permanent residency.
8. No person shall damage any campground property or make alterations, improvements and/or modifications to campsites.
9. All visitors must leave by 11 p.m.
10. Campers must be hooked up to sewer as per management requirements. All sewer hoses MUST have the proper fitting attachments when hooking up to our services. No gray water or sewage is allowed to be dumped on the grounds.
11. All campsites must be kept neat and in clean condition at all times. Any camper who leaves a campsite in an untidy condition requiring additional maintenance of cleaning will be held responsible for the cost of such clean up and will be billed accordingly.
12. Removal of any item from campsites may be requested at any time due to a maintenance or safety concern.
13. All RV units and vehicles in the campground must have valid registration and insurance.
14. All personal items must be stored in your RV if you are going to be away for more than 24 hours. No personal items are to be stored near or under the camping unit.
15. The campground rules and regulations apply to everyone, whether you are camping for the entire current summer season, for the day, for the week or for the month. Campers who fail to abide by or abuse the campground rules and fail to cooperate with Town Staff will receive a notice to leave.
16. RV's camping vehicles and trailers must be parked head in or head out only. No sideways parking will be permitted. RV towing apparatus must be made accessible in case removal is necessary.
17. Garbage is to be put in plastic bags and placed in the containers provided nearest to your campsite. Items such as microwaves, furniture, bbq's etc. are not to be disposed of in these garbage containers.
18. Quiet hours will be from 10:00 p.m. to 8:00 a.m. Monday to Friday and from 10:00 p.m. to 9:00 a.m. Saturday, Sunday and statutory holidays. Quiet hours will be strictly enforced.
19. Fireworks, firecrackers or other noise making devices are prohibited.
20. Registered site users are responsible for ensuring themselves and their guests obey all campground rules. Loud, abusive, or aggressive behavior will not be tolerated at any time and is cause for immediate eviction and being banned from the campground, without refund. Remember, you and your guest may be asked to leave at any time by the Town.
21. Consumption of alcoholic beverages is restricted to your campsite only. Persons shall not walk about the campground carrying open alcoholic beverages.
22. Please do not climb, hand, nail, cut or do any damage to the trees in the campground.

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23. All pets must be pre-approved by management first and must have a valid pet license. Pets must be leashed at all time and must never be left unattended at your site and must be cleaned up after. Noisy, unruly, aggressive or disruptive pets will not be permitted to stay.
24. One (1) detached (removable) open deck is permitted for season camping and is restricted to a maximum of 100 square feet to a maximum of 2' in height. You must provide the Town of Bruderheim with a \$200.00 deposit in order to construct a deck. The \$200.00 deposit will be refunded upon removal of the deck when vacating the camping site. All decks must be approved first and have written consent of the Town of Bruderheim prior to construction.
25. Patio lights must be plugged directly into your RV unit. Solar lighting is permitted. No ground wiring will be permitted.
26. The Town of Bruderheim must be notified if the camping unit is being removed from the campsite for any period of time.
27. All major appliances such as fridges, freezers, etc. are restricted to inside your RV unit only.
28. For the safety of everyone extension cords/hoses etc. are not permitted to be left (unused) on the ground or placed underground.
29. Off Highway vehicles are not permitted for use within the campground.
30. If you are evicted for any reason and have paid in full for the month or week, you will not receive a refund.

IMPORTANT NOTICE

All campground rules and regulations will be strictly enforced. Failure to comply with any of the campground rules and regulations will be considered a breach of the camper's registration and may result in an immediate eviction and being banned from the campground.

Contact Numbers:**By-law: 780-449-0170****Town Office: 780-796-3731**

Thank you for choosing the Town of Bruderheim Campground and RV Park and enjoy your stay!

**Schedule "B"
Does Not Form Part of Bylaw 03-2017**

TO ASSIST YOU WITH A SPEEDY REGISTRATION, PLEASE FILL OUT THE FOLLOWING REGISTRATION FORM

TOWN OF BRUDERHEIM CAMPGROUND AND RV PARK REGISTRATION FORM	
Name: _____	Site No: _____
Address: _____	Arrive: _____ Time: _____
City: _____	Depart: _____ Time: _____
Province: _____ Postal Code _____	
Telephone Number: _____	<div style="border: 1px solid black; padding: 2px;">List all Persons on your site</div> <div style="border-top: 1px solid black; border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> <div style="border-top: 1px solid black; border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> <div style="border-top: 1px solid black; border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> <div style="border-top: 1px solid black; border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div>
Trailer License Plate Number: _____	
Vehicle License Plate Number: _____	

Hold Harmless Agreement

The signee, (hereinafter referred to as the Camper), jointly and severally, in consideration of being permitted to enter onto, use or occupy properties or facilities belonging to or under the control of the Town of Bruderheim, and other such consideration, such consideration acknowledged as received and sufficient, does hereby agree to waive, release absolutely, indemnify and save harmless, the Town of Bruderheim, it's servants, employees, officers, directors, contractors, volunteers and agents from and against all claims, demands, awards, judgments, costs (including legal costs) actions, causes of action and proceeding by whomever made or brought in respect of any personal or bodily injury (including death) to any person, any loss of or damage to any property caused directly or indirectly by or as a result of the Camper, or it's family, friends, guests, acquaintances, agents, servants, contractors, employees or any person connected with the Camper, directly or indirectly, expressly or implied, regardless of whether the Camper related person was invited or not, and regardless of whether the Camper is not in the Town of Bruderheim.

The terms of this Agreement shall be construed as the entire agreement and may not be altered, amended or modified except in writing and signed by all parties hereto. The terms of this Agreement shall be governed by the Laws of the Province of Alberta. This Agreement shall continue to be in full force and effect for each and every visit to the Town of Bruderheim's Campground and RV Park, by the camper, their family, friends, guests, acquaintances, agents, servants, contractors, employees, or any person connected with the Camper, directly or indirectly, expressly or implied, regardless of whether the Camper related person was invited or not, and regardless of whether the Camper is present or not the Town of Bruderheim Campground and RV Park.

Dated this ____ day of _____, 2017

Camper
Print Name: _____

Town Staff
Print Name: _____