

MINUTES OF THE REGULAR MEETING OF THE COUNCIL  
of the TOWN OF BRUDERHEIM  
held Wednesday June 7, 2017  
in the BRUDERHEIM FIRE HALL

**Council Members Present:**

Karl Hauch	Mayor
Judy Schueler	Deputy Mayor
George Campbell	Councillor
Pat Lee	Councillor
Shelley Ross	Councillor
Virginia Differenz	Councillor

**Council Member Absent:**

Wayne Olechow	Councillor
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**Administration Present:**

Patty Podoborzny	Chief Administrative Officer
Sherry Cote	Acting Director of Legislative and Legal Services

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**1.0 CALL TO ORDER**

Mayor, Karl Hauch, called the June 7, 2017, Regular Meeting of Council to order at 7:00 p.m.

**2.0 ADDITIONS /DELETIONS /CHANGES TO AGENDA**

Mayor Karl Hauch called for additions/deletions/changes to the agenda.

**3.0 ADOPTION OF THE AGENDA**

**MOVED** by Councillor Pat Lee

096/2017

*THAT the Agenda is adopted with the following additions:  
7.4 Reserve Transfer- Safety Work Platform*

**CARRIED**

**4.0 DELEGATIONS**

**4.1 RESIDENT PRESENTATION TO COUNCIL**

**MOVED** by Councillor George Campbell

097/2017

*THAT Town Council accepts the presentation from Phil Olechow, Resident of the Town of Bruderheim, as information.*

**CARRIED**

**4.2 NORTH SASKATCHEWAN WATERSHED ALLIANCE**

098/2017

*THAT Town Council accepts the presentation from David Trew, North Saskatchewan Watershed Alliance, as information.*

**5.0 CONFIRMATION OF MINUTES**

**5.1 CONFIRMATION OF MAY 17, 2017 REGULAR MEETING MINUTES**

**MOVED** by Deputy Mayor Judy Schueler

099/2017

*THAT Council accept the May 17, 2017, Regular Council Meeting Minutes as amended.*

**CARRIED**

## **6.0 BUSINESS ARISING FROM THE MINUTES**

### **6.1 FOLLOW UP ACTION PLAN**

#### **6.1.1 SIGNAGE FOR WALKING TRAILS THAT LEAD ONTO ROADS**

Patty Podoborzny, Chief Administrative Officer, reported that a sign inventory and assessment of signage needs was completed and the focus will be on stop signs and yield signs for this year. Administration will forward the sign assessment information to Council and follow up to ensure that areas where the walking trails and roads meet were considered in the completed assessment.

#### **6.1.2 SUBDIVISION APPEAL BOARD MEMBERS**

Patty Podoborzny, Chief Administrative Officer, reported that administration confirmed that we have an Intermunicipal Development Appeal Board Agreement with Lamont County.

#### **6.1.3 SKATEBOARD PARK REVENUE FINANCIAL INFORMATION**

Patty Podoborzny, Chief Administrative Officer, reported that the goal is to reach \$400,00 for the Skateboard Park, consisting of \$200,000.00 fundraised and applications for matching grants for the remaining \$200,000.00. At this time, there is \$111,624.00 in the Skateboard Park account.

#### **6.1.4 SKATEBOARD PARK COMMITTEE MEMBERS**

Patty Podoborzny, Chief Administrative Officer, reported that the committee will consist of two pre-teens, two teenagers, one Senior, two members of the Bruderheim Lions Club 1999, one member from the Bruderheim Agricultural Society, one member at large, and one Council member. The names of the Committee members will be forwarded to Council when all the committee members are confirmed.

#### **6.1.5 REPAIRS TO LANDSCAPING ON THE WEST SIDE OF THE ARENA**

Patty Podoborzny, Chief Administrative Officer, reported the landscaping on the west side of the arena was scheduled to occur this week. She will follow up with the contractor to confirm the dates for this work.

#### **6.1.6 OGEET MEETING SCHEDULE TO BE CONFIRMED**

Patty Podoborzny, Chief Administrative Officer, reported that the Lamont County OGEET meetings are scheduled on an as needed basis.

#### **6.1.7 PORT-A-POTTY AVAILABILITY AT THE CAMPGROUNDS**

Patty Podoborzny, Chief Administrative Officer, reported that the port-a-potty is located at the campgrounds.

#### **6.1.8 ECO BIN AT THE SCHOOL NOT LOCKED**

Patty Podoborzny, Chief Administrative Officer, reported that the ECO bin is no longer at the school. Councillor Pat Lee reported that the reason the bin was not locked was due to the malfunction of the doors on the bin.

#### **6.1.9 CAMPGROUND REGISTRATION BOOTH MATERIALS NOT READABLE**

Patty Podoborzny, Chief Administrative Officer, reported that new information was posted at the Campground Registration Booth.

6.1.10 CANADA DAY POSTER TO BE PLACED BY THE POST OFFICE

Patty Podoborzny, Chief Administrative Officer, reported that the poster is now posted beside the Post Office building.

6.1.11 UPDATE ON FIRE BANS

Patty Podoborzny, Chief Administrative Officer, reported that the fire ban was lifted and that administration is reviewing the Bylaws and Policies related to fire pits, fireworks, permits, and fire bans within our community.

6.1.12 CAPITAL BUDGET TO INCLUDE A LINE ITEM FOR BRUDERHEIM SCHOOL PLAYGROUND

Patty Podoborzny, Chief Administrative Officer, reported that she made note of the upcoming Friends of the Bruderheim School Society fundraising for a new playground in her 2018 Capital Budget.

**7.0 NEW BUSINESS**

7.1 RESERVE TRANSFER FOR THE REPLACEMENT OF A FIRE HYDRANT

**MOVED by Councillor George Campbell**

100/2017

*THAT Town Council approves the transfer of \$16,750 from Water Sewer Infrastructure Reserve (4-41-792-00) for replacement of a fire hydrant.*

**CARRIED**

7.2 FIRST READING OF BYLAW 03-2017, CAMPGROUND BYLAW

**MOVED by Councillor Shelley Ross**

101/2017

*THAT Town Council give first reading to Bylaw 03-2017, a Bylaw for the purpose of creating rules and regulations for the Town of Bruderheim Campground and RV Park with the following amendment:*

*Section 8: Animals- Remove:*

*"All animals must be licensed with the Town of Bruderheim. Animals must be preapproved by the CAO, or designate".*

**CARRIED**

7.3 MUNICIPAL ELECTIONS ADVANCE VOTE

**MOVED by Councillor George Campbell**

102/2017

*THAT Town Council approves setting an Advance Vote Day for the October 16, 2017 Municipal Elections.*

**CARRIED**

7.4 RESERVE TRANSFER- SAFETY WORK PLATFORM

**MOVED by Councillor George Campbell**

103/2017

*THAT Town Council approves the transfer of \$2,500 from Equipment Reserve (4-31-790-00) for the purchase of a Safety Work Platform.*

**CARRIED**

## 8.0 REPORTS

### 8.1 COUNCIL COMMITTEE REPORTS

Councillor George Campbell attended the following meetings and activities:

- No meetings to report

Councillor Virginia Differenz attended the following meetings and activities:

- May 18, 2017, Lamont County Family and Community Social Services
- May 30, 2017, Cenovus Presentation to the Metro Kalyn Library Board
- May 31, 2017, Recreation and Culture Board Outhouse meeting
- June 2, 2017, Bruderheim School Supper and Dance
- June 3, 2017, Bruderheim Seniors Breakfast
- June 5, 2017, Bruderheim Seniors Board meeting
- June 5, 2017, meeting with CAO, Patty Podoborzny

Deputy Mayor Judy Schueler attended the following meetings and activities:

- May 29, 2017, Lamont County Housing Foundation meeting
- June 1, 2017, attended the tour of Lamont County Housing Foundation Seniors Complexes
- June 3, 2017, Bruderheim Seniors breakfast
- June 7, 2017, Lamont County Family and Community Support Services Seniors Appreciation luncheon

Councillor Shelley Ross attended the following meetings and activities:

- June 5, 2017, Bruderheim Seniors Board meeting

Councillor Pat Lee attended the following meetings and activities:

- May 19, 2017, Skateboard committee meeting
- May 25, 2017, Bruderheim Seniors Pot Luck supper
- May 27, 2017, St. Albert Rainmakers Rodeo Parade
- June 1, 2017, Recreation and Culture Board meeting
- June 1, 2017, Recreation and Culture Board Canada 150 meeting
- June 2, 2017, Bruderheim School Supper and Dance
- June 3, 2017, Bruderheim Seniors breakfast
- June 5, 2017, Bruderheim Seniors Board meeting
- June 6, 2017, Bruderheim School Council meeting
- June 7, 2017, Lamont County Family and Community Support Services Seniors Appreciation luncheon

### 8.2 MAYORS REPORT

Mayor Karl Hauch attended the following meetings and activities:

- May 18, 2017, Event for Brian Jean, Wildrose Leader
- May 27, 2017, St. Albert Rainmakers Rodeo Parade
- May 27, 2017, Brookside Subdivision Block Party
- May 30, 2017, meeting with Cenovus and CAO, Patty Podoborzny
- June 1, 2017, Recreation and Culture Board Canada Day planning meeting
- June 2, 2017, Bruderheim School Supper and Dance
- June 3, 2017, Bruderheim Seniors Breakfast
- June 7, 2017, Lamont County Family and Community Support Services Seniors Appreciation luncheon

### 8.3 CHIEF ADMINISTRATIVE OFFICER REPORT

Patty Podoborzny, Chief Administrative Officer, provided Town Council with her report as information.

## 9.0 CORRESPONDENCE

### 9.1 CORRESPONDENCE May 17, 2017 - June 7, 2017

- a) Ag For Life- Information on Ag For Life programs
- b) Invitation to 2017 Alberta Recreation and Parks Association (ARPA) Annual Conference and Energize Workshop "Challenges, Changes and Opportunities".
- c) Lamont County Housing Foundation- May 29, 2017, Minutes of the Regular Meeting of the Board of Directors

## 10.0 INFORMATION REQUESTS

Councillor Pat Lee requested that administration follow up on cutting the grass in the back alleys located in West Woodlands.

Patty Podoborzny, Chief Administrative Officer, reported that many of the back alleys are wet and rutted and there is a need to let them dry before trying to cut the grass and bringing the grader in to flatten the areas. She is also reviewing the subdivision design along with easements to determine the best approach to caring for the back alleys.

Councillor Pat Lee requested that administration provide Council with information on the grass cutting frequency for the areas that town staff maintain.

Councillor Pat Lee requested that administration ensure that we add National Health and Fitness Day, which is held in June, as one of our Proclamations for next year.

Deputy Mayor Judy Schueler requested that administration issue an unsightly property letter to the Developer owning property on Queen Street.

Deputy Mayor Judy Schueler requested that administration contact the property owner adjacent to the residential property by Shell and issue an unsightly property notice.

Patty Podoborzny, Chief Administrative Officer, reported that the property is owned by AGT. Deputy Mayor Judy Schueler indicated that she would follow up with her contact for this company.

Councillor Virginia Differenz requested that administration follow up on the unsightly property notification for the property that had recent water damage.

Mayor Karl Hauch requested that administration provide council with a list of accomplishments of the past four years in Bruderheim.

Mayor Karl Hauch requested that administration review our Bylaws and see if there is a way to address properties that have buildings in need of repairs such as painting.

Mayor Karl Hauch requested that administration follow up on the wires or cabling that is weaved through overgrown trees in Sunset Subdivision and see what is needed to rectify the leaning posts and lines that appear to be in disrepair.

Mayor Karl Hauch requested that administration initiate a plan for a playground in West Woodlands and develop a committee that could start fundraising.

Mayor Karl Hauch requested that administration look at purchasing a Treaty 6 Flag and recognize National Aboriginal Day going forward.

Mayor Karl Hauch requested that administration look at options for activities that could be held in the outdoor arena during the summer.

Mayor Karl Hauch convened the meeting at 8:56 p.m. for a comfort break.

Mayor Karl Hauch reconvened the meeting at 9:15 p.m.

**11.0 IN-CAMERA INFORMATION**

**MOVED by Councillor Pat Lee**

104/2017

*THAT Council adjourn for In-Camera at 9:15 p.m.*

*(MGA, Chapter M-26.1, Sec. 197 (2))*

*Organization Success Discussion:*

*FOIP F-25 Section 17- Harmful to Personal Privacy*

*FOIP F-25 Section 25- Economic Interests of the Municipality*

**CARRIED**

**MOVED by Councillor Pat Lee**

105/2017

*That Council revert to regular session at 10:24 p.m.*

**12.0 ADJOURNMENT**

**MOVED by Councillor Virginia Differenz**

106/2017

*THAT the meeting adjourn at 10:25 p.m.*

**CARRIED**

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
ADMINISTRATION